APPROVED AND CORRECTED MINUTES

These minutes are disseminated to provide timely information to the Academic Senate. They have been approved by the body in question, and, therefore, they are the official minutes.

ACADEMIC SENATE MEETING
August 16, 2017


Absent: Elizabeth Belf, Kurt Beron, Gary Bolton, Thomas Biorkowski, Monica Brussolo, Vladimir Dragovic, Frank Dufour, Todd Fechter, Andrea Fumagalli, Michele Hanlon, M. Ali Hooshyar, Joe Izen, Catherine Parsonault, Ravi Prakash, Tim Redman, Mohammad Saquib, Habte Wolde

Visitors: Colleen Dutton, Naomi Emmet, Frank Feagans, Serenity King, Jennifer McDowell, Marion Underwood

1. Call to Order for April 2017 Academic Senate Meeting
President Benson called the meeting to order at 1:02 PM and made the following comments. Fall 2017 enrollment is flat for undergraduates, masters is 1-2% lower than FY17, this is very unusual for our university as we frequently run in the double digit range. Typically our university graduates as many graduate students as we do undergraduate. This is occurring a nationwide. Across the ration applications from foreign born graduate students are down considerably. It is the university’s hope that this will turn around in the next two to four years.

The university is running down slightly on freshman admittance, and yield. That is surprising to the administration. This is different from the graduate enrollment issue as most of the undergraduate students are local. The reason for this may be that another local school is actively attracting the local students that our university would typically admit. The reason for this issue is under investigation. Due to the lower enrollment, the university will receive fewer dollars that was expected. The university had projected a greater growth than what has occurred. The final numbers will not be determined until after the school term starts.

On August 12, 2017 there was an incident at a white Nationalist Rally in Charlottesville, VA. President Benson recommended that protocols be put into place, if they are not already in place, to address a situation such as this at our university. Murray Leaf noted that Chief Zacharias presented a presentation at the Staff Council meeting that would address these concerns. Dr. Leaf suggested that Chief Zacharias should present the presentation at the September Academic Senate meeting.
President Benson opened the floor to questions, but there were none.

2. **Approval of the Agenda**
   R. Chandrasekaran moved to add an update by the Student Counseling Center after the speaker’s report, a discussion on International Student Enrollment after item five, and to postpone item six to the September Academic Senate meeting, and to add revisions to the previously approved University Committee on eFcrms Charge as item twelve and approve the amended agenda. Bill Hefley seconded the motion. The motion carried.

3. **Approval of the May 17, 2017, Minutes**
   Bill Hefley moved to approve the minutes. BPS Murthi seconded. The motion carried.

4. **Speaker’s Report – Murray Leaf**
   1. Speaker Tim Redman was unable to attend due to illness. Vice Speaker Murray Leaf gave a report in his stead.
   2. Dr. Leaf brought up a possible issue regarding intellectual property. The senate referred it to the intellectual property committee to create a policy to address the noted concerns.
   3. R. Chandrasekaran brought an issue regarding how some classrooms are overcrowded. There were cases this fall where classes were scheduled but as of a week before school beginning no room had been assigned. It was recommended that a presentation by Jennifer McDowell be made to the Academic Senate regarding the process of scheduling rooms.
   4. All other item are on the agenda.

5. **Student Counseling Center Update – Shelly Turner**
   They gave a brief update on their available services. The Center are now going to a short term counseling model. Each student will be evaluated to ascertain the next step in their treatment. Every student will be seen, however it might be a week if it is not classified as a crisis situation.

6. **Revisions to UTDBP 3054 -University Leave Policy – Colleen Dutton**
   The policy had not been updated in a long time. The policy was updated to reflect current procedures and state legislation. The policy was not included in the agenda packet. It was decided that the policy would be distributed to the senate members via email, and an email vote would be taken following the meeting. The email vote proceeded and the policy was approved.

7. **International Student Issue – Monica Powell**
   Monica Powell, Associate Dean in JSOM, presented her concerns, which related to delays in enrollment of international graduate students due to incorrect processing of Tuberculosis blood tests. International students arrived early on August 1, 2017 in order to have their TB test processed early in order to register early. An issue occurred when the results did not post until August 15, 2017. The guaranteed date was August 5, 2017. This delay caused the student to be unable to register for the preferred courses. This incident affected over 1000 students, 300 which were management students, and 400+ were from ECS.

   Graduate Dean Marion Underwood will work with the Graduate Council to work with a remedy for the students. She also suggested that the policy and procedure in question should be reviewed and
updated. R. Chandrasekaran moved to refer the situation to the Committee on Undergraduate Education, and Graduate Council for further review of the policy and procedure. Dinesh Bhatia seconded. The motion carried.

8. SACSCOC Reaffirmation Updates — Serenity King
Ms. King reminded the Senate members that our QEP, Orbit, is on engagement and belonging for first time students. This includes international students. SACSCOC changed their minds and they are making the institutions going through reaffirmation address the new principles added in June 2017. This does not affect the compliance report that is due in September, but a new report will need to be written in January 2018 before the site visit in March 2018.

The department of education referred a former student to SACSCOC based on complaints that the student had while they were at the university related to financial aid. It is possible that this may be added to the report.

Ms. King’s office has discovered a couple noncompliance issues, and her office is addressing those through policy updates. The Senate should anticipate policy updates coming from CUE/Graduate Council, and CEP for the September Academic Senate meeting.

The Compliance Certification Report (CCR) is due September 11, 2017. The university has three basic levels of issues: Bureaucratic, Policies that have not been updated, and How the university is keeping up with our continued growth.

9. Report from the University Assessment Committee — Director of Assessment, Gloria Shenoy
Dr. Gloria Shenoy presented a report from the University Assessment Committee. Slides of the presentation are included as appendix A.

10. Texas Council of Faculty Senates and UT System Faculty Advisory Council Reports — David Cordell
There have been no TXCFS or FAC meetings since the last Senate meeting.

11. Student Government Report — David Cordell
David Cordell read aloud report from JW Van Der Shcans, President of Student Government (SG), who was unable to attend the meeting. SG will be live streaming their August 21, 2017 meeting on their Facebook page. This will allow students who are unable to attend in person to observe what their student representation are doing. This will allow faculty and staff who wished to attend a meeting, but were unable to.

12. Updates to Committee on Committee Recommendations — Murray Leaf
Li Zhang was recommended to replace Yuri Garstein on the Committee on Educational as a member. Bill Hefley moved to approve. David Cordell seconded. The motion carried.

David Cordell moved to approve the committee on committee recommendations for the Committee on Qualifications of Academic Personnel. Andrew Blanchard seconded. The motion carried.

Josef Nguyen was recommended to replace Susan Chizeck as chair, and Pia Jakobsson was recommended to replace Josef Nguyen as vice chair of the Library Committee. Jennifer Holmes moved to approve. Matt Brown seconded. The motion carried.
Matt Brown recommended David Patterson as a non-science person to be appointed to the Committee on Research Involving Human Subjects. Bart P. Rypma was recommend to replace Daniel Krawczyk as a member and chair of the Committee on Research Involving Human Subjects. Suresh Ramakrishna moved to approve. Matt Brown seconded. The motion carried.

Christi Nielsen was recommended to replace Kim Knight, and Ted Benavides was recommended to replace Kim Hill as a member for the Committee for the Support of Diversity and Equity. BPS Murthi moved to approve. Robert Ackerman seconded. The motion carried.

13. Updates to the University Committee on e-Forms charge – Frank Feagans and Scott Simpson
At the May HOP meeting the committee suggested changes to the charge. They have updated the charge to reflect these changes. Mr. Feagans brought the charge back to the Academic Senate for a second approval. Bill Hefley moved to approve the charge with a minor editorial amendments. Dinesh Bhatia seconded. The motion carried.

14. Adjournment
There being no further business, President Benson adjourned the meeting at 2:32 PM.

APPROVED: ____________________________ DATE: 21 Febr 2018

Tim Redman
Speaker of the Faculty
University Assessment Committee

Dr. Gloria Shenoy, Director of Assessment

Chair: Dr. Shayla Holub, Associate Professor of Psychology

Presentation overview
- Committee accomplishments
- Overview/work of Office of Assessment
- Suggestions

University Assessment Committee
- Sharing best practices from literature
- Fact finding
- Specific program learning outcomes assessment
Office of Assessment overview/ work

- Personnel
  - Dr. Gloria Shenoy (me): Academic programs
  - Dr. Michael Carriaga: Core
  - Dr. Melissa Ray: Support units
- Monthly workshops
- Strategic plan: Performance metrics and outcomes

Hyoka: https://provost.utdallas.edu/hyoka/

Suggestions and next steps

- Student representative reflection
- Suggestions
  - Wording change in charge
  - Student presentation at Student Senate
  - Continued support for learning outcomes assessment