The University of Texas at Dallas

800 West Campbell Road, AD 23, Richardson, TX 75080-3021
(972) 883-4791 FAX (972) 883-2276

September 5, 2018

TO: Academic Senate Members

FROM: Office of Academic Governance
Chris McGowan, Academic Governance Secretary

RE: Academic Senate Meeting

The Academic Senate will meet on Wednesday, September 19, 2018 at 1:00 p.m. in the TI Auditorium, ECS South 2.102.

Please bring the agenda packet with you to this meeting. If you cannot attend, please notify me at x4791.

xc: Richard Benson
Hobson Wildenthal
Inga Musselman
Jessica Murphy

John Wiorowski
Calvin Jamison
Larry Redlinger
Gene Fitch

Serenity King
Abby Kratz
Chief Larry Zacharias
Deans

Naomi Emmett, SC President
Eric Chen, SG President

2018-2019 ACADEMIC SENATE

Akbar, Mohammad
Choudhary, Pankaj
Menon, Syam

Anderson, William
Connell, Nadine
Munthi, B P

Bell, Elizabeth Lisa
Dragovic, Vladimir
Nowani, Mehrdad

Beron, Kurt
Fumagalli, Andrea
Nafos, Simeon

Bhatia, Dinesh
Gelb, Lev
Parsonaute, Catherine

Blanchard, Andrew
Gupta, Gopal
Piquero, Nicole

Boots, Denise
Hanlon, Michele
Prakash, Ravi *

Boyd, Elizabeth
Hefley, William**
Radhakrishnan, Suresh

Bradbury, Judd
Hoshyar, M. Ali
Ramakrishna, Viswanath

Brandt, Patrick
Huynh Dung T
Rebelo, Michael

Brikowski, Thomas
Izen, Joe
Scotch, Richard ***

Brown, Matthew
Kitagawa, Midori
Spirn, Stephen

Brussolo, Monica
Leaf, Murray ***
Thompson, Lucien

Bunte, Jonas
Lester, Paul
Wissing, Tonja

Chandler, Adam
Maitra, Menaksbi

Chandrasekaran, R.
McCracken, John

*Speaker
**Secretary
*** Vice-Speaker

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION UNIVERSITY
AGENDA
ACADEMIC SENATE MEETING
September 19, 2018

1. CALL TO ORDER, ANNOUNCEMENTS & QUESTIONS
   Richard Benson

2. APPROVAL OF THE AGENDA
   Ravi Prakash

3. SPEAKER’S REPORT
   Ravi Prakash

4. SACSCOC/ Coordinating Board Updates
   Serenity King

5. TXCFS/FAC REPORT
   Murray Leaf and Bill Hefley

6. Student Government Report
   Eric Chen

7. Staff Council Report
   Naomi Emmet

8. Presentation: Annual Campus Update
   Calvin Jamison

9. CEP Recommendations
   Clint Peinhardt
   A. Undergraduate Course Inventory
   B. Latin American Studies Catalog Language
   C. Appeal or denial of non-academic withdrawal
   D. Review of New Executive Education Programs
   E. Syllabus Templates

10. Committee Replacements from Committee on Committees
    Ravi Prakash

11. Adjournment
    Richard Benson
ACADEMIC SENATE MEETING

I TEM #3

UNAPPROVED AND UNCORRECTED MINUTES

These minutes are disseminated to provide timely information to the Academic Senate. They have not been approved by the body in question, and, therefore, they are not the official minutes.

ACADEMIC SENATE MEETING
August 15, 2018

Present: Richard Benson, Inga Musselman, Elizabeth Bell, Kurt Beron, Dinesh Bhatia, Andrew Blanchard, Denise Boots, Elizabeth Boyd, Judd Bradbury, Patrick Brandt, Monica Brussolo, Mathew Brown, Jonas Bunte, Adam Chandler, R. Chandrasekaran, Lev Gelb, Michele Hanlon, William Hefley, D.T. Huynh, Joe Izen, Murray Leaf, Paul Lester, Syam Menon, Mehrdad Nourani, Catherine Parsoneault, Nicole Piquero, Ravi Prakash, Richard Scotch, Tres Thompson, Tonja Wissinger


Visitors: Eric Chen, Colleen Dutton, Naomi Emmet, Frank Feagans, Calvin Jamison, Serenity King, Abby Kratz, Jennifer McDowell, Terry Pankratz

1. Call to Order for the Academic Senate Meeting

President Benson called the meeting to order at 1:03 PM. Sadly there were no raises this year, but the President reiterated why there were no raises. The state legislature did not fund the university as expected. The University is carrying a great deal of debt due the amount of new buildings on campus. The University has seen a decline in master’s degree seeking students this past year, and that trend appears to be continuing into FY19.

The university had a record year of freshmen incoming, approximately 3900+. In our Strategic plan our goal was to be to 4000 incoming students within five years, and we are already nearly there. The university did get a tuition rate boost from the Board of Regents, however we currently have a four-year fixed rate and thus it will take a year or two before the higher tuition rate will begin to seriously affect us. Going forward all of the entering students have the choice of either a 4-year fixed rate or a 1-year adjustable rate. The university’s research portfolio is expanding, which is another source of income. For some time, the university has graduated approximately 200 PhD students per fiscal year. Our Strategic plan notes we wish to be at 300 within five years. In FY 18 the university graduated 243 PhD’s. It is President Benson’s expectation the university will stay at that level and go up.

The Dallas Morning News picked up the fact that we now qualified for the National Research University Fund (NRUF). Texas Tech, UT- Houston, and now ourselves are the Texas schools with this designation. This was put into place in 2009 with significant challenges. At the time, the university’s endowment and our spending on restricted research was half of what it needed to be.
The university has now risen to reach those marks. It is good that others have taken note of our achievement. President Benson opened the floor to questions. There were none.

2. **Approval of the Agenda**
   Richard Scotch moved approve the agenda as circulated. Murray Leaf seconded the motion. The motion carried.

3. **Speaker’s Report – Ravi Prakash**
   - The Committee on Committees met on June 19, 2018. The appointment letters began going out on August 1st, and responses are returning quickly. On August 24th at 1 PM the committee will meet again to discuss feedback and identify any needed replacement members.
   - The four finalists in the BBS Dean search are coming to campus on August 21st, August 28th, August 30th, and September 5th. Two representatives from the Academic Senate, Richard Scotch and Ravi Prakash, and the other school Deans will meet with the prospective candidates. There will also be an open forum with the candidates from 10-11 AM each of those days and everyone is invited to attend.
   - The Academic Program review is likely to be changed from a 7-year cycle to a 10-year cycle. Academic Governance will work to incorporate this change, when it takes place, in the relevant policy documents.
   - Starting from the August 2018 Senate meeting, Staff Council will be giving a report to the Academic Senate just as Student Government does.
   - All other items are on the agenda.

4. **Student Government Report- Eric Chen**
   SG president Eric Chen requested that he be moved up in the agenda as he is speaking at an event. SG officers had an opportunity to go to Orlando, Florida to attend a conference with American Student Government Association (ASGA), and work with other SG officers at other campuses across the country. Mr. Chen noted how lucky our students were at UT Dallas compared to other schools. SG will be holding short training sessions for Student Government so that members could meet departments that different committees will interact with throughout the year. SG will be hosting a welcome week event. Voter Registration will be a large project for SG this year. Bob Fishbein noted that the Office of Parking and Transportation would be willing to assist students with transportation to local voting locations. SG was able to interact with international students more this past summer than previous years. They were able to present at their orientation. He opened the floor to questions, and there were none.

5. **SACSCOC/ Coordinating Board Updates – Serenity King**
   UT Dallas is in its SACSCOC affirmation period. We had the submission of our compliance report, and had our onsite visit in March 2018. There were two findings that the university had to respond to which were in relation to a self-disclosure issue with one of our graduate programs, and the other was a finding on Institutional Capacity and assessment of our QEP. The university had to respond to those, and a report was submitted before the August 8, 2018 deadline. SACSCOC have received the report which will be reviewed by the SACSCOC board of trustees. This is a separate group from our offsite review team in fall 2017 and the on-site visit team in March of 2018. Serenity King noted that any of the principles are still open for review. The board of trustees could cite the university on any of the principles, including ones that the on-site visit team felt that the university had met. If
they were to do that, the university would go on what is considered ‘monitoring’. That is not a published sanction. If the board of trustees finds the university as non-compliant with the two principles that the university was cited upon by the on-site committee, the university could either go on monitoring or go to ‘warning’, which is a public sanction. A warning is where press releases are made and is submitted to the Department of Education. The DoE will post it upon their website. While it is unlikely that the university will be put on public sanction, Ms. King wanted to make sure the Academic Senate was informed of the possibility. UT- El Paso was put on public sanction in June, and, therefore, it is possible. The final decision will not be made until December 2018. Ms. King expressed her gratitude to the Academic Senate for their hard work in the past two years.

The principle review conducted by SACSCOC, which led to revised principles, benefited faculty in a number of ways. The most significant is in the credentialing process. SACSCOC no longer has such strict guidelines on faculty credentialing. Also, the university no longer has to credential courses for which faculty have already been credentialed if the course has not changed. That is a large administrative stressor removed from the Provost’s office.

SACSCOC released a newly created dual credit policy that had not existed before. It is in response to what the Texas Legislature did when they lifted the restrictions on the level of the student in high school who can participate in dual credit, and they removed the restriction of hours for dual credit. SACSCOC was not happy with that situation. The new policy stipulates that students who are only taking the course for high school credit cannot be in the same class as students who are taking it for dual credit. However, this was passed in June 2018, and should have gone into immediate effect, but the high schools and community colleges have pushed back. Therefore, SACSCOC is delaying for one year to allow high schools and community colleges to become prepared for the situation. This should only affect our university for incoming freshman. Related to this issue, there are two dual credit studies being conducted. One study is being done by the UT System and the other by the American Institutes for Research, under contract with to the Texas Higher Education Coordinating Board. The preliminary report to the Coordinating Board was presented at the July board meeting. It was opened up for public comment. At the October Coordinating Board meeting, they will be making policy decisions based upon this report. Ms. King noted that her office is pushing for the Coordinating Board to also consider UT System’s report as well.

As the liaison to the Coordinating Board, Ms. King gave a report on issues which the Coordinating Board has been working upon during the FY18 summer months.

1. The first is that the Graduate Program review schedule is dictated by the state now, it was not before the case. Many of the other institutions did not have a Program Review schedule, and our university was one of the few institutions that did have one in place. The state was overwhelmed, and in response the cycle was changed from seven years to ten years. This will give them the bandwidth to review all the documentation that is coming to them. This Academic Year, FY19, is the final year of the 7-year review cycle. It is highly possible that FY20 will be taken off to allow the scheduling to be reconstitute at all the institutions across the state. And then, the review cycles will return anew on the 10-year cycle beginning fall 2020. This will require a slight modification in the Academic Program Review policy in which the word “seven” is replaced by the word “ten”.

2. A critical issue that has come from the Coordinating Board is Field of Study (FOS). Ms. King has spoken upon this issue before. Field of Study is a block of courses, separate from the core curriculum, that have to be transferred in and count toward transfer credit at the
transfer students’ new institution. The Coordinating Board is working on 20+ Field of Study curricula. The university has been trying to get faculty onto all of the committees. The university wants to make sure our voice is heard. So far only three of the sixteen that have already passed impact UTD programs, and each has had significant issues. Electrical and Mechanical Engineering both had issues that they had to address in their degree program, but the most significant issue was with Psychology. For the Psychology field of study that was just passed; our university submitted a 7-page data informed objection to the Coordinating Board. This was a joint objection with UT Arlington. The objection was completely dismissed and the changes were made regardless. The university is now reviewing the Computer Science field of study. The Math field of study was just approved, and will be sent out for public comment. This is a very frustrating issue for the university. Legislation was written in 2016 to give the Coordinating Board the authority to do the fields of study, but it did not pass. The Coordinating Board has proceeded anyway. There is little the university can do until someone steps in. UT System has attempted to step in, but they have had little success. The Provost’s Office is attempting to work with the concerned faculty. Ms. King encouraged faculty to respond when she sends emails to be on the committees in Austin. It is critical to the university to have representation in the committees as the community colleges are driving this conversation. Ms. King noted that Fields of Study are already in place, it is the expanded scope by the Coordinating Board that is the issue. President Benson will be signing off on an annual compliance statement stating that our university will be compliant with the fields of study requirements. Ms. King opened the floor to questions regarding field of study.

A Senator asked if SACSCOC was aware of the situation. Ms. King responded that they are not addressing it yet. Another Senator noted that every discipline has an international or national organization that proposes curriculum. He was curious if the Coordinating Board ignores those recommendations. The fields of study are created by groups of 2-year community college representatives and 4-year university faculty. An example of what has occurred is with Engineering. It was found that the 4-year faculty, who were from UT Austin, did not attend the meeting. That is one of the problems. There are slots for the 4-year university representatives but there are several instances where people are not attending as our voice. Hence Ms. King’s insistence on volunteers for the committees. Further the senator was curious if the field of courses were 3000 or 4000 level courses. The answer was no, but there are instances where a 3000 level course at our university is a 2000 level course at a community college. It is highly recommended that students do not take this course until they are in upper levels due to the level of maturity necessary to understand course material. Also those upper level courses have pre-requisites in order to take them. The university would have to remove the pre-requisite requirement in order for the field of study to be accepted.

3. There are also difficulties with the Coordinating Board in regards to Core Curriculum. This is specifically in regards to their approval and denial of core curriculum courses. The Coordinating Board did deny some of the university core curriculum courses that the university had put forward. They also denied one of the decades old core curriculum courses in ECS. This course was an upper division course, and the Coordinating Board was enforcing the policy that core courses should be 1000-2000 level courses. ECS 3361 will only be core for this academic year. They are working with the registrar’s office and others in ECS to make sure existing student who need that course are able to take it this year. It
was noted there were several hundred students that required that course. Following this year it will be a lower division course. The other course that was denied was a history course. This was appealed, and it was again denied. All provosts in UT System signed a letter of objections, but it was ignored.

4. Program Proposals are reviewed by the Provost and Academic Governance before going to the Coordinating Board. The university has not had a denial since 2007, but it was noted that the Coordinating Board does deny a lot of programs, 93 in FY18. The Coordinating Board is looking to change the criteria that do not go through full review. The Coordinating Board would like feedback on what their criteria should be. Ms. King will send the Senate leadership what has been proposed, and will get feedback from that. The Coordinating Board is reaching out to faculty for comments when getting proposals from other institutions. They are asking that if they approve the program what it does to our program. Ms. King noted that she would like faculty to copy on the responses back to them. This will allow the Provost Office to track what they are doing with the other institutions. If a faculty member does not want to answer any of those questions, the Provost Office will be able to answer those questions for them.

5. As the liaison to the Higher Education Center in McKinney, Texas, Ms. King notified the Academic Senate that they are changing the way that program approvals are being done. Previously our university had a say in what programs could be offered at that center; however now our university has no vote in what programs can be offered at the center. The university can advise but it will be the Center’s say on what is allowed and what is not. It is possible that the Center will be offering programs that neither our university nor the Coordinating Board has a say in. Also, if there is any current program that the university has ‘laid claim’ to but is no longer offering, it can be offered by other institutions. University of North Texas has already noted that they want to offer Computer Science at the Center. Our university has claim to it, but we have not offered it in three years. Ms. King opened the floor to any final questions. There were none.

6. FAC Report – Murray Leaf
   No items to report.

7. Staff Council Report- Naomi Emmet
   Staff Council President, Naomi Emmet, introduced herself to the Academic Senate. President Emmet advised the Senate of the structure of Staff Council. SC is an advisory board that reports to the President. The SC elections for FY19 took place in June, and the members will have two-year terms. The Executive Elections will take place in September. Currently, SC is working on the Staff Council Scholarship, which awards $250 to 10 recipients each semester. The application is now online and can be accessed from their website. The deadline is September 15, 2018. There are 6 recipients of the Care Award in the fall and spring. The deadline for the Care Awards is October 31st. Ms. Emmet noted that she appreciated the Academic Senate for allowing Staff Council to present at the Academic Senate meeting.

8. Presentation: Improvements to the Course Material Adoption Process- Bob Fishbein
   Bob Fishbein gave a presentation on the new process for Course Material Adoption. Rawn Johnson distributed a handout to the Senate members. Following an audio-visual presentation Mr. Fishbein opened the floor to questions. Joe Izen noted that this new process had not gone through the e-
forms committee. It would have been helpful to have this system go through the committee in order for it to be properly tested before rolling out to all faculty. Mr. Fishbein indicated that he had not been aware of the committee. He will contact them. The program will roll out for Spring 2019; however books will need to be assigned in the system before October 31, 2018. Several senators noted that that did not allow for the ‘6-months’ of lead time that the bookstore anticipated. The bookstore will be offering classes, lunch and learns, as well as one-on-one sessions with faculty in order for them to become familiar with the program. The bookstore is expecting the acceptance rate to go from 60% at time of registration to 80%, starting with spring 2019. The discussion concluded with several senators expressing skepticism about the proposed software and its rollout timeline, considering it has not been properly tested by users at UTD.

9. **Presentation: Consensual Relationships Training—Colleen Dutton**

Colleen Dutton gave a presentation on annual Consensual Relationships Training. Copies of the slides were distributed via the agenda packet to the Senate members, and a copy is included Appendix A.

10. **Approval of April 2018 Senate Caucus Minutes—Ravi Prakash**

Matt Brown moved to approve the caucus minutes. Murray Leaf seconded. The motion carried unanimously.

11. **Results of Summer Voting — Bill Hefley**

Concerns were raised over how the summer email voting was handled with email votes not allowing for discussion. Later votes were solicited through email and through an Academic Senate site established in eLearning that supported voting and discussions. There were no discussions on the second set of email votes using eLearning. Ravi Prakash and Bill Hefley requested recommendations on improving this process for the future. Throughout the year they will explore options on how to make the process smoother.

- May 2018 Academic Senate Minutes – 25 yes, 2 abstain, and 1 nay vote.
- CEP Item- Graduate Degree Program Pages to be updated in the 2018-2019 Catalog – 26 yes, 1 abstain, and 1 nay vote.
- Approval of Summer 2018 Graduates- 30 yes, zero abstain or nay votes.
- Approval of Committee on Committee Appointment Recommendations- 29 yes, zero abstain or nay votes.

12. **Final Charge on Academic Records Retention Committee—Ravi Prakash**

The issue came from the Handbook of Operating Procedures Committee. A charge for an ad hoc committee was created to address the issue. The charge was reviewed by, and approved by the Academic Council. They will present a report to the Academic Senate in October 2018.

13. **Informational: Revised Committee on Qualification of Academic Personnel Bylaws—Ravi Prakash**

As per the policy that governs the Committee on Qualifications of Academic Personnel (CQ), the committee has the power to change their own bylaws with a two-thirds majority. CQ has reviewed their bylaws, and found they had last been reviewed in 2008. A marked up copy of the changes to the committee bylaws were included in the Academic Senate packet. The only significant change is that non-tenure track faculty also went through CQ, per the bylaws. That was not the case in
actuality. The bylaws were updated to remove that requirement. As this was informational, no vote was required.

14. Approval of Schedule of Senate Meetings for Academic Year 2018-2019 – Bill Hefley
R. Chandrasekaran moved to approve the proposed schedule, and should it be necessary, email votes. Monica Evans seconded. The motion carried unanimously.

15. Adjournment
There being no further business, Provost Musselman adjourned the meeting at 2:53 PM. Murray Leaf moved to adjourn the meeting. Andrew Blanchard seconded. The motion carried unanimously.

APPROVED: ___________________________    DATE: _____________

Ravi Prakash
Speaker of the Faculty
The University of Texas at Dallas is committed to maintaining learning and work environments as free as possible from conflicts of interest and favoritism. The University recognizes that two consenting adults should be free to conduct a personal relationship if they so wish when the relationship does not interfere with the goals and policies of the University. Some romantic, dating and/or sexual relationships, although consensual, do create conflicts of interests.

This policy addresses those consensual relationships.

- [http://policy.utdallas.edu/utdbp3103](http://policy.utdallas.edu/utdbp3103)
Persons Affected

• This policy applies to all University administrators, faculty, staff, and students.

• This policy is applicable regardless of the gender of the University employee with supervisory teaching, evaluation or advisory authority and/or the gender of the employee, student or student employee who is directly or indirectly supervised, taught, evaluated, or advised by the supervisory employee.

Prohibited Consensual Relationships. The following consensual relationships, even if a single event, are prohibited:

(a) A consensual relationship between a supervisor (as defined below and is defined as including faculty members) and supervisee regardless of whether the supervisory relationship is direct or indirect, unless the supervisor discloses the relationship in advance and a management plan is in effect.

(b) A consensual relationship between a coach or athletic staff and any student athlete or student assigned to or associated with the athletics department, such as interns and student employees, including any coach or student associated with an intellectual competition team, unless waived by the President or his or her designee for good cause. This prohibition does not apply to a student assistant coach who serves on a voluntary basis unless the student assistant coach has direct or indirect authority, including the appearance of such authority, over a student or student athlete assigned to or associated with the athletics department.

*If the prohibition is waived, a management plan must be completed.
Reporting Requirements

(a) The supervisor must report a consensual relationship as described in 3.1. to the Dean/President/executive-level administrator and the Chief Human Resources Officer (CHRO). The supervisor must make the report prior to entering into the relationship or if the relationship exists, with as much advance notice as possible prior to the supervisor accepting supervisory authority.

(b) The individuals receiving the report must immediately collaborate to attempt to manage the conflict of interest. If management of the conflict is not possible, the relationship is prohibited.

A management plan will:

(1) provide an alternative means for the supervision, teaching, advising, evaluation of the supervisee or otherwise mitigate the conflict

(2) give priority to the interest of the subordinate individual

(3) be written

(4) be acknowledged and signed by the parties to the relationship

(5) be maintained by the Office of Human Resources and reviewed by the CHRO on an annual or as needed basis.
Reporting Alleged Violations:

(a) Violations of this policy should be reported to:

Colleen Dutton, Chief Human Resources Officer:
   phone: 972-883-2130
   email: colleen.dutton@utdallas.edu

(b) An individual in a supervisory role over a supervisor who is notified of or becomes aware of an alleged violation of this policy must immediately report the information to the CHR.

Investigation and Discipline

a) The matter will be investigated and if a policy violation occurred, the University may take disciplinary action, which may include termination. If there is a complaint of sexual harassment about a relationship covered by Sec. 3.1, above, and the relationship has not been disclosed and a management plan implemented, the burden shall be on the supervisor to explain the failure to comply with this policy and such failure will be a factor in determining whether the relationship was consensual and free of sexual harassment. Allegations of sexual harassment or sexual misconduct (and any associated retaliation) may also be subject to investigation in accordance with applicable University policy.

b) Disciplinary action will be handled under the University’s policies for discipline and dismissal of faculty or employees depending on the supervisor’s status.
Retaliatiion is Prohibited!

Retaliation of any kind against anyone for reporting a consensual relationship or for participating in any proceeding pursuant to this Policy is prohibited.

Office of Institutional Equity and Compliance [https://www.utdallas.edu/oiec/equity/](https://www.utdallas.edu/oiec/equity/)

---

Counseling Resources for Employees and Students

Employees: Confidential counseling services are available to employees through the Employee Assistance Program provided by UT Southwestern and may be reached by calling 800-386-9156 or 214-648-5330 or by email at eap@utsouthwestern.edu.

Students: Counseling services are available to students through the Student Counseling Center located in the Student Services Building, suite 4.600. The 24 hour phone line is 972-883-2575 and the website is [http://www.utdallas.edu/counseling/](http://www.utdallas.edu/counseling/).

Galerstein Gender Center located in the Student Services Building, suite 4.300. The phone line is 972-883-6555 and the website is [http://www.utdallas.edu/gendercenter/](http://www.utdallas.edu/gendercenter/).
Additional Resources and Policies:

- University of Texas System Systemwide Policy, TS 184 Consensual Relationships
- University of Texas System Regents' Rules and Regulations, Rule 30105
- UTDBP3103 - Consensual Relationships [http://policy.utdallas.edu/utdbp3103](http://policy.utdallas.edu/utdbp3103)
- UTDBP 3090 - Nondiscrimination Policy [http://policy.utdallas.edu/utdbp3090](http://policy.utdallas.edu/utdbp3090)
- UTDBP 3102 - Prohibited Discrimination and Sexual Harassment Sexual Harassment Policy [http://policy.utdallas.edu/utdbp3102](http://policy.utdallas.edu/utdbp3102)

For questions or additional information contact:

Colleen Dutton, SPHR, SHRM-SCP
Chief Human Resources Officer
AD 2.208
colleen.dutton@utdallas.edu
972-883-2130
Questions?

Thank You!
ACADEMIC SENATE MEETING

ITEM #3

UNAPPROVED AND UNCORRECTED MINUTES

These minutes are disseminated to provide timely information to the Academic Senate. They have not been approved by the body in question, and, therefore, they are not the official minutes.

ACADEMIC SENATE MEETING
August 15, 2018

Present: Richard Benson, Inga Musselman, Elizabeth Bell, Kurt Beron, Dinesh Bhatia, Andrew Blanchard, Denise Boots, Elizabeth Boyd, Judd Bradbury, Patrick Brandt, Monica Brussolo, Mathew Brown, Jonas Bunte, Adam Chandler, R. Chandrasekaran, Lev Gelb, Michele Hanlon, William Hefley, D.T. Huynh, Murray Leaf, Paul Lester, Syam Menon, Mehrdad Nourani, Catherine Parsoneault, Nicole Piquero, Ravi Prakash, Richard Scotch, Tres Thompson, Tonja Wissinger,


Visitors: Eric Chen, Colleen Dutton, Naomi Emmet, Frank Feagans, Calvin Jamison, Serenity King, Abby Kratz, Jennifer McDowell, Terry Pankratz,

1. Call to Order for the Academic Senate Meeting

President Benson called the meeting to order at 1:03 PM. Sadly there were no raises this year, but the President reiterated why there were no raises. The state legislature did not fund the university as expected. The University is carrying a great deal of debt due the amount of new buildings on campus. The University has seen a decline in master’s degree seeing students this past year, and that trend appears to be continuing into FY19.

The university had a record year of freshmen incoming, approximately 3900+. In our Strategic plan our goal was to be to 4000 incoming students within five years, and we are already nearly there. The university did get a tuition rate boost from the Board of Regents, however we currently have a four-year fixed rate and thus it will take a year or two before the higher tuition rate will begin to seriously affect us. Going forward all of the entering students have the choice of it they wish to have a 4 year fixed rate or a 1 year adjustable rate. The university’s research portfolio is expanding, which is another source of income. For a long time the university has turned out 200 PhD students per fiscal year. Our Strategic plan notes we wish to be at 300 within five years, in FY18 the university graduated 243 PhD’s. It is President Benson’s expectation the university will stay at that level and go up.

The Dallas Morning News picked up the fact that we now qualified for the National Research University Fund (NRUF). Texas Tech, UT- Houston, and now ourselves are the Texas schools with this designation. This was put into place in 2009 with significate challenges. At the time, the
university’s endowment and our spending on restricted research was half of what it needed to be. The university has now risen to reach those marks. It is good that others have taken note of our achievement. President Benson opened the floor to questions. There were none.

2. **Approval of the Agenda**

   Richard Scotch moved approve the agenda as circulated. Murray Leaf seconded the motion. The motion carried.

3. **Speaker's Report – Ravi Prakash**

   - The Committee on Committees met on June 19, 2018. The appointment letters began going out on August 1st, and responses are returning quickly. On August 24th at 1 PM the committee will meet again to discuss feedback, and replacements.
   - The four finalists in the BBS Dean search are coming to campus on August 21st, August 28th, August 30th, and September 5th. Two representative from the Academic Senate, Richard Scotch and Ravi Prakash, and the other school Deans will meet with the prospective candidates. There will also be an open forum with the candidates from 10-11 AM each of those days and everyone is invited to attend.
   - The Academic Program review has changed to every 10 years. Academic Governance will work to address this process.
   - Starting at the August 2018 meeting, and going forward Staff Council be giving a report to the Academic Senate just as Student Government does.
   - All other items are on the agenda.

4. **Student Government Report- Eric Chen**

   SG president Eric Chen requested that he be moved up in the agenda as he is speaking at Convocation. SG officers had an opportunity to go to Orlando, Florida to attend a conference with American Student Government Association (ASGA), and work with other SG officers at other campuses across the country. Mr. Chen noted how lucky our students were at UT Dallas compared to other schools. SG will be holding short training sessions for Student Government so that members could meet departments that different committees will interact with throughout the year. SG will be hosting a welcome week event. Voter Registration will be a large project for SG this year. Bob Fishbein noted that the Office of Parking and Transportation would be willing to assist students with transportation to local voting locations. SG was able to interact with international students more this past summer than previous years. They were able to present at their orientation. He opened the floor to questions, and there were none.

5. **SACSCOC/ Coordinating Board Updates – Serenity King**

   UT Dallas is in its SACSCOC affirmation period. We had the submission of our compliance report, and had our onsite visit in March 2018. There were two findings that the university had to respond to which were in relation to a self-disclosure issue with one our graduate programs, and the other was a finding on Institutional Capacity and assessment of our QEP. The university had to respond to those, and a report was submitted before the August 8, 2018 deadline. SACSCOC have received the report. That will be reviewed by the SACSCOC board of trustees. This is a separate group from our offsite in fall 2017, and on site visit in March of 2018. Serenity King noted that any of the principles are still open for review. The board of trustees could site the university on any of the principles, including ones that the onsite felt that the university had met. If they were to do that, the
university would go on what is considered ‘monitoring’. That is not a published sanction. If the board of trustees finds the university as non-compliant with the two principles that the university was sited upon by the onsite committee, the university could either go on monitoring or go to ‘warning’, which is a public sanction. That is where press releases, and are submitted to the Department of Education. The DoE will post it upon their website. While it is unlikely that the university will be put on public sanction, Ms. King wanted to make sure the Academic Senate was informed of the possibility. UT- El Paso was put on public sanction in June, and therefore it is possible. The final decision will not be made until December 2018. Ms. King expressed her gratitude to the Academic Senate for their hard work in the past two years.

The principle review that was done by SACSCOC, and then changed the principles benefits faculty in a number of ways. The most significant is in the credentialing process. They no longer have such strict guidelines on faculty credentialing as they use to have. One of the biggest changes is that the university does not have to credential again courses that faculty have already been credentialled for that have not changed. That is a large administrative stressor removed from the Provost’s office.

SACSCOC released a newly created dual credit policy that had not existed before. It is in response to what the Texas Legislature did when they lifted the restrictions on the level of the student in high school who can participate in dual credit, and they removed the restriction of hours for dual credit. SACSCOC was not happy with that situation. This policy stipulates that students who are only taking the course for high school credit cannot be in the same class as students who are taking it for dual credit. However, this was passed in June 2018, and should have went into immediate effect, but the high schools and community colleges have pushed back. Therefore SACSCOC is delaying for one year to allow high schools and community colleges to become prepared for the situation. This should only affect our university with incoming freshman. Related to this issue, there are two dual credit studies being done. One by UT System, and the other the American Institute for Research, who were contacted by the coordinating board to do the research. The preliminary report to the Coordinating board was presented at the July board meeting. It was opened up for public comment. At the October Coordinating Board meeting, they will be making policy decisions based upon this report. Ms. King noted that her office is pushing for the Coordinating board to also consider UT System’s report as well.

As the liaison to the Coordinating board, Ms. King gave a report on what the Coordinating board was been working upon during the FY18 summer months.

1. The first is that the Graduate Program review schedule is dictated by the state now, it was not before. Many of the other institutions did not have a Program Review schedule, our university was one of the few institutions that did have one in place. The state was overwhelmed and in response the cycle was changed from seven years to ten years. This will give them the bandwidth to review all the documentation that is coming to them. This Academic Year, FY19, is the final year of the 7-year review cycle. It is highly possible that FY20 will be taken off to allow the scheduling to be reconstitute at all the institutions across the state. And then, the review cycles will return anew on the 10-year cycle beginning fall 2020. This will require a slight modification in the Academic Program Review policy in which the word “seven” is replaced by the word “ten”.

2. A critical issue that has come from the Coordinating board is Field of Study. Ms. King has spoken upon this issue before. Field of Study is a block of courses, separate from the core curriculum, that have to be transferred in and count toward transfer credit at the transfer
students’ new institution. The Coordinating Board is working on 20+ Field of Study curriculum. The university has been trying to get faculty onto all of the committees. The university wants to make sure our voice is heard. So far only three of the sixteen that has already passed that impact the university, have had significant issues. Electrical and Mechanical Engineering had issues that had to address in their degree program, but the most significant issue was with Psychology. The Psychology field of study that was just passed; our university submitted a 7-page data informed objection to the Coordinating Board. This was a joint objection with UT Arlington. The objection was completely dismissed and the changes were made regardless. The university is now reviewing the Computer Science field of study. The Math field of study was just approved, and will be sent out for public comment. This is a very frustrating issue for the university. Legislation was written in 2016 to give the Coordinating Board the authority to do the fields of study, but it did not pass. The Coordinating Board has proceeded anyway. There is little the university can do until someone steps in. UT System has attempted to step in, but they have had little success. The Provost Office is attempting to work with faculty on this situation. Ms. King encouraged faculty to respond when she sends emails to be on the committees in Austin. It is critical to the university to have representation in the committees as the community colleges are driving this conversation. Ms. King noted that Fields of Study are already in place, it is the expansion done by the Coordinating Board that is the issue. President Benson will be signing off on an annual compliance statement stating that our university will be compliant with the fields of study requirements. Ms. King opened the floor to questions regarding field of study.

A Senator raised the question of if SACSCOC was aware of the situation. Ms. King responded that they are not addressing yet. Another Senator noted that every discipline has an international or national organization that proposes curriculum. He was curious if the Coordinating Board ignores those recommendations. The fields of study are created by groups of 2 year community college representatives, and 4-year university faculty. An example of what has occurred is with Engineering. It was found that the 4-year faculty, who were from UT Austin, did not attend the meeting. That is one of the problems. There are slots for the 4-year university representatives but there are several instances where people are not attending as our voice. Hence Ms. King’s insistence on volunteers for the committees. Further the senator was curious if the field of courses were 3000 or 4000 level courses. The answer was no, but there are instances where a 3000 level course at our university is a 2000 level course at a community college. It is highly recommended that students do not take this course until they are in upper levels due to the level of maturity necessary to understand course material. Also those upper level courses have pre-requisites in order to take them. The university would have to remove the pre-requisite requirement in order for the field of study to be accepted.

3. There is also difficulties with the Coordinating Board in regards to Core Curriculum. This is specifically in regards to their approval and denial of core curriculum courses. The Coordinating Board did deny some of the university core curriculum courses that the university had put forward. They also denied one of the decades old core curriculum courses in ECS. This course was an upper division course, and the Coordinating Board was enforcing that core courses should be 1000-2000 level courses. ECS 3361 will be only be core for this academic year. They are working with the registrar’s office and others in ECS to make sure existing student who need that course are able to take it this year. It was noted there were several hundred student that required that course. Following this year it will be a
lower division course. The other course that was denied was a history course. This was appealed, and it was again denied. All provosts in UT System signed a letter of objections, but it was ignored.

4. Program Proposals are reviewed by the Provost and Academic Governance before going to the Coordinating Board. The university has not had a denial since 2007, but it was noted that the Coordinating Board does deny a lot of programs, 93 in FY18. The Coordinating Board is looking to change the criteria that do not go through full review. The Coordinating Board would like feedback on what their criteria should be. Ms. King will send the Senate leadership what has been proposed, and will get feedback from that. The Coordinating Board is reaching out to faculty for comments when getting proposals from other institutions. They are asking that if they approve the program what it does to our program. Ms. King noted that she would like faculty to copy on the responses back to them. This will allow the Provost Office to track what they are doing with the other institutions. If a faculty member does not want to answer any of those questions, the Provost Office will be able to answer those questions for them.

5. As the liaison to the Higher Education Center in McKinney, Texas, Ms. King notified the Academic Senate that they are changing the way that program approvals are being done. Previously our university had a say in what programs could be offered at that center; however now our university has no vote in what programs can be offered at the center. The university can advise but it will be the center’s say on what is allowed and what is not. It is possible that the center will be offering programs that our university nor the coordinating board has no say in. Also, any current program that the university has ‘laid claim’ to but are no longer offering, the other institutions can offer that program. University of North Texas has already noted that they want to offer Computer Science at the program, however our university has claim to it, yet we have not offered it in 3-years. Ms. King opened the floor to any final questions. There were none.

6. **FAC Report – Murray Leaf**
   No items to report.

7. **Staff Council Report- Naomi Emmet**
   Staff Council President, Naomi Emmet, introduced herself to the Academic Senate. President Emmet advised the senate of the structure of Staff Council. SC is an advisory board that reports to the President. The SG elections for FY19 took place in June, and the members will have two year terms. The Executive Elections will take place in September. Currently, SC is working on the Staff Council Scholarship, which is $250 to 10 recipients each semester. The application is now online and can be accessed from their website. The deadline is September 15, 2018. There are 6 recipients of the Care Award in the fall and spring. The deadline for the Care Awards is October 31st. Ms. Emmet noted that she appreciated the Academic Senate for allowing Staff Council to present at the Academic Senate meeting.

8. **Presentation: Improvements to the Course Material Adoption Process- Bob Fishbein**
   Bob Fishbein gave a presentation on the new process for Course Material Adoption. Rawn Johnson distributed a handout to the Senate members. Following an audio visual presentation Mr. Fishbein
opened the floor to questions. Joe Izen noted that this new process had not gone through the e-forms committee. It would have been helpful to have this system go through the committee in order for it to be properly tested before rolling out to all faculty. Mr. Fishbein noted that he was not aware of the committee. The program will roll out for spring 2019; however the books will need to be assigned in the system before October 31, 2018. Several senators noted that that did not allow for the ‘6-months’ of lead time that the bookstore anticipated. The bookstore will be offering both classes, lunch and learns, as well as one on one sessions with faculty in order for them to become familiar with the program. The bookstore is expecting the acceptance rate to go from 60% at time of registration to 80% starting for spring 2019.

9. **Presentation: Consensual Relationships Training--Colleen Dutton**
   Colleen Dutton gave a presentation on annual Consensual Relationships Training. Copies of the slides were distributed via the agenda packet to the Senate members, and a copy is included Appendix A.

10. **Approval of April 2018 Senate Caucus Minutes--Ravi Prakash**
    Matt Brown moved to approve the caucus minutes. Murray Leaf seconded. The motion carried unanimously.

11. **Results of Summer Voting -- Bill Hefley**
    Concerns were raised over how the summer email voting was handled. Ravi Prakash and Bill Hefley requested recommendations on how to improve for the future. Throughout the year they will explore options on how to make the process smoother.
    - May 2018 Academic Senate Minutes – 25 yes, 2 abstain, and 1 nay vote.
    - CEP Item- Graduate Degree Program Pages to be updated in the 2018-2019 Catalog – 26 yes, 1 abstain, and 1 nay vote.
    - Approval of Summer 2018 Graduates- 30 yes, zero abstain or nay votes.
    - Approval of Committee on Committee Appointment Recommendations- 29 yes, zero abstain or nay votes.

12. **Final Charge on Academic Records Retention Committee -- Ravi Prakash**
    The issue came from the Handbook of Operating Procedures Committee. A charge for an ad hoc committee was created to address the issue. The charge was reviewed by, and approved by the Academic Council. They will present a report to the Academic Senate in October 2018.

13. **Informational: Revised Committee on Qualification of Academic Personnel Bylaws- Ravi Prakash**
    As per the policy that governs the Committee on Qualifications of Academic Personnel (CQ), the committee has the power to change their own bylaws with a two-thirds majority. CQ has reviewed their bylaws, and found they had last been reviewed in 2008. A marked up copy of the changes to the committee bylaws were included in the Academic Senate packet. The only significant change is that non-tenure track faculty also went through CQ, per the bylaws. That was not the case in actuality. The bylaws were updated to remove that requirement. As this was informational, no vote was required.

14. **Approval of Schedule of Senate Meetings, Academic Year 2018-2019 -- Bill Hefley**
R. Chandrasekaran moved to approve the proposed schedule, and should it be necessary, an email vote. Monica Evans seconded. The motion carried unanimously.

15. Adjournment

There being no further business, Provost Musselman adjourned the meeting at 2:53 PM. Murray Leaf moved to adjourn the meeting. Andrew Blanchard seconded. The motion carried unanimously.

APPROVED:  ___________________________  DATE:  _____________

Ravi Prakash
Speaker of the Faculty
ACADEMIC SENATE MEETING

UNAPPROVED AND UNCORRECTED MINUTES

These minutes are disseminated to provide timely information to the Academic Senate. They have not been approved by the body in question, and, therefore, they are not the official minutes.

ACADEMIC SENATE MEETING
August 15, 2018

Present: Richard Benson, Inga Musselman, Elizabeth Bell, Kurt Beron, Dinesh Bhatia, Andrew Blanchard, Denise Boots, Elizabeth Boyd, Judd Bradbury, Patrick Brandt, Monica Brussolo, Mathew Brown, Jonas Bunte, Adam Chandler, R. Chandrasekaran, Lev Gelb, Michele Hanlon, William Helley, D.T. Huynh, Joe Izen, Murray Leaf, Paul Lester, Syam Menon, Mehrdad Nourani, Catharine Parsoneault, Nicole Piquero, Ravi Prakash, Richard Scotch, Tres Thompson, Tonja Wissinger,


Visitors: Eric Chen, Colleen Dutton, Naomi Emmet, Frank Feagans, Calvin Jamison, Serenity King, Abby Kratz, Jennifer McDowell, Terry Pankratz;

1. Call to Order for the Academic Senate Meeting
   President Benson called the meeting to order at 1:03 PM. Sadly there were no raises this year, but the President reiterated why there were no raises. The state legislature did not fund the university as expected. The University is carrying a great deal of debt due the amount of new buildings on campus. The University has seen a decline in master’s degree seeking students this past year, and that trend appears to be continuing into FY’19.

   The university had a record year of freshmen incoming, approximately 3900+. In our Strategic plan our goal was to be to 4000 incoming students within five years, and we are already nearly there. The university did get a tuition rate boost from the Board of Regents, however we currently have a four-year fixed rate and thus it will take a year or two before the higher tuition rate will begin to seriously affect us. Going forward all of the entering students have the choice of either they wish to have a 4-year fixed rate or a 1-year adjustable rate. The university’s research portfolio is expanding, which is another source of income. For a longsome time, the university has turned out graduated approximately 200 PhD students per fiscal year. Our Strategic plan notes we wish to be at 300 within five years. In FY 18 the university graduated 243 PhD’s. It is President Benson’s expectation the university will stay at that level and go up.

   The Dallas Morning News picked up the fact that we now qualified for the National Research University Fund (NRUF). Texas Tech, UT- Houston, and now ourselves are the Texas schools with this designation. This was put into place in 2009 with significant challenges. At the time, the
university’s endowment and our spending on restricted research was half of what it needed to be. 
The university has now risen to reach those marks. It is good that others have taken note of our 
achievement. President Benson opened the floor to questions. There were none.

2. Approval of the Agenda
Richard Scotch moved approve the agenda as circulated. Murray Leaf seconded the motion. The 
motion carried.

3. Speaker’s Report – Ravi Prakash
• The Committee on Committees met on June 19, 2018. The appointment letters began going out 
on August 1st, and responses are returning quickly. On August 24th at 1 PM the committee will 
meet again to discuss feedback and identify any needed replacement members.
• The four finalists in the BBS Dean search are coming to campus on August 21st, August 28th, 
August 30th, and September 5th. Two representatives from the Academic Senate, Richard Scotch 
and Ravi Prakash, and the other school Deans will meet with the prospective candidates. There 
will also be an open forum with the candidates from 10-11 AM each of those days and everyone 
is invited to attend.
• The Academic Program review is likely to be has changed from a 7-year cycle to a to every-10- 
year cycle. Academic Governance will work to incorporate this change, when it takes place, in 
the relevant policy documents.
• Starting at from the August 2018 Senate meeting, and going forward Staff Council will be giving 
report to the Academic Senate just as Student Government does.
• All other items are on the agenda.

4. Student Government Report- Eric Chen
SG president Eric Chen requested that he be moved up in the agenda as he is speaking at 
Convocationan event. SG officers had an opportunity to go to Orlando, Florida to attend a 
conference with American Student Government Association (ASGA), and work with other SG 
oficers at other campuses across the country. Mr. Chen noted how lucky our students were at UT 
Dallas compared to other schools. SG will be holding short training sessions for Student 
Government so that members could meet departments that different committees will interact with 
throughout the year. SG will be hosting a welcome week event. Voter Registration will be a large 
project for SG this year. Bob Fishbein noted that the Office of Parking and Transportation would 
be willing to assist students with transportation to local voting locations. SG was able to interact 
with international students more this past summer than previous years. They were able to present at 
their orientation. He opened the floor to questions, and there were none.

5. SACSCOC/ Coordinating Board Updates – Serenity King
UT Dallas is in its SACSCOC affirmation period. We had the submission of our compliance report, 
and had our onsite visit in March 2018. There were two findings that the university had to respond 
to which were in relation to a self-disclosure issue with one of our graduate programs, and the other 
was a finding on Institutional Capacity and assessment of our QEP. The university had to respond 
to those, and a report was submitted before the August 8, 2018 deadline. SACSCOC have received 
the report which will be reviewed by the SACSCOC board of trustees. This is a separate 
group from our offsite review team in fall 2017, and the on-site visit team in March of 2018. 
Serenity King noted that any of the principles are still open for review. The board of trustees could
site cite the university on any of the principles, including ones that the on site visit team felt that the university had met. If they were to do that, the university would go on what is considered 'monitoring'. That is not a published sanction. If the board of trustees finds the university as non-compliant with the two principles that the university was cited upon by the on-site committee, the university could either go on monitoring or go to 'warning', which is a public sanction. That A warning is where press releases are made and it is submitted to the Department of Education. The DoE will post it upon their website. While it is unlikely that the university will be put on public sanction, Ms. King wanted to make sure the Academic Senate was informed of the possibility. UT-El Paso was put on public sanction in June, and, therefore, it is possible. The final decision will not be made until December 2018. Ms. King expressed her gratitude to the Academic Senate for their hard work in the past two years.

The principle review conducted that was done by SACSCOC, which led to and then changed the revised principles, benefits faculty in a number of ways. The most significant is in the credentialing process. The SACSCOC no longer has such strict guidelines on faculty credentialing as they used to have. Also, one of the biggest changes is that the university no longer has to credential again courses for which faculty have already been credentialed if the course has not changed. That is a large administrative stressor removed from the Provost’s office.

SACSCOC released a newly created dual credit policy that had not existed before. It is in response to what the Texas Legislature did when they lifted the restrictions on the level of the student in high school who can participate in dual credit, and they removed the restriction of hours for dual credit. SACSCOC was not happy with that situation. The new policy stipulates that students who are only taking the course for high school credit cannot be in the same class as students who are taking it for dual credit. However, this was passed in June 2018, and should have gone into immediate effect, but the high schools and community colleges have pushed back. Therefore, SACSCOC is delaying for one year to allow high schools and community colleges to become prepared for the situation. This should only affect our university for incoming freshman. Related to this issue, there are two dual credit studies being conducted. One study is being done by the UT System; and the other by the American Institutes for Research, who were contracted with by the Texas Higher Education Coordinating Board to do the research. The preliminary report to the Coordinating Board was presented at the July board meeting. It was opened up for public comment. At the October Coordinating Board meeting, they will be making policy decisions based upon this report. Ms. King noted that her office is pushing for the Coordinating Board to also consider UT System’s report as well.

As the liaison to the Coordinating Board, Ms. King gave a report on issues which the Coordinating Board has been working upon during the FY18 summer months.

1. The first is that the Graduate Program review schedule is dictated by the state now, it was not before the case. Many of the other institutions did not have a Program Review schedule, and our university was one of the few institutions that did have one in place. The state was overwhelmed, and in response the cycle was changed from seven years to ten years. This will give them the bandwidth to review all the documentation that is coming to them. This Academic Year, FY19, is the final year of the 7-year review cycle. It is highly possible that FY20 will be taken off to allow the scheduling to be reconstitute at all the institutions across the state. And then, the review cycles will return anew on the 10-year cycle beginning fall
2. A critical issue that has come from the Coordinating Board is Field of Study (FOS). Ms. King has spoken upon this issue before. Field of Study is a block of courses, separate from the core curriculum, that have to be transferred in and count toward transfer credit at the transfer students’ new institution. The Coordinating Board is working on 20+ Field of Study curricula. The university has been trying to get faculty onto all of the committees. The university wants to make sure our voice is heard. So far only three of the sixteen that have already passed that impact the University UTD programs, and each have had significant issues. Electrical and Mechanical Engineering both had issues that they had to address in their degree program, but the most significant issue was with Psychology. For the Psychology field of study that was just passed; our university submitted a 7-page data informed objection to the Coordinating Board. This was a joint objection with UT Arlington. The objection was completely dismissed, and the changes were made regardless. The university is now reviewing the Computer Science field of study. The Math field of study was just approved, and will be sent out for public comment. This is a very frustrating issue for the university. Legislation was written in 2016 to give the Coordinating Board the authority to do the fields of study, but it did not pass. The Coordinating Board has proceeded anyway. There is little the university can do until someone steps in. UT System has attempted to step in, but they have had little success. The Provost’s Office is attempting to work with the concerned faculty on this situation. Ms. King encouraged faculty to respond when she sends emails to be on the committees in Austin. It is critical to the university to have representation in the committees as the community colleges are driving this conversation. Ms. King noted that Fields of Study are already in place, it is the expanded scope done by the Coordinating Board that is the issue. President Benson will be signing off on an annual compliance statement stating that our university will be compliant with the fields of study requirements. Ms. King opened the floor to questions regarding field of study.

A Senator raised the question of whether SACSCOC was aware of the situation. Ms. King responded that they are not addressing it yet. Another Senator noted that every discipline has an international or national organization that proposes curriculum. He was curious if the Coordinating Board ignores those recommendations. The fields of study are created by groups of 2-year community college representatives, and 4-year university faculty. An example of what has occurred is with Engineering. It was found that the 4-year faculty, who were from UT Austin, did not attend the meeting. That is one of the problems. There are slots for the 4-year university representatives but there are several instances where people are not attending as our voice. Hence Ms. King’s insistence on volunteers for the committees. Further the senator was curious if the field of courses were 3000 or 4000 level courses. The answer was no, but there are instances where a 3000 level course at our university is a 2000 level course at a community college. It is highly recommended that students do not take this course until they are in upper levels due to the level of maturity necessary to understand course material. Also those upper level courses have pre-requisites in order to take them. The university would have to remove the pre-requisite requirement in order for the field of study to be accepted.
3. There is also difficulty with the Coordinating Board in regards to Core Curriculum. This is specifically in regards to their approval and denial of core curriculum courses. The Coordinating Board did deny some of the university core curriculum courses that the university had put forward. They also denied one of the decades old core curriculum courses in ECS. This course was an upper division course, and the Coordinating Board was enforcing the policy that core courses should be 1000-2000 level courses. ECS 3361 will only be core for this academic year. They are working with the registrar’s office and others in ECS to make sure existing students who need that course are able to take it this year. It was noted there were several hundred students that required that course. Following this year it will be a lower division course. The other course that was denied was a history course. This was appealed, and it was again denied. All provosts in UT System signed a letter of objections, but it was ignored.

4. Program Proposals are reviewed by the Provost and Academic Governance before going to the Coordinating Board. The university has not had a denial since 2007, but it was noted that the Coordinating Board does deny a lot of programs, 93 in FY18. The Coordinating Board is looking to change the criteria that do not go through full review. The Coordinating Board would like feedback on what their criteria should be. Ms. King will send the Senate leadership what has been proposed, and will get feedback from that. The Coordinating Board is reaching out to faculty for comments when getting proposals from other institutions. They are asking that if they approve the program what it does to our program. Ms. King noted that she would like faculty to copy on the responses back to them. This will allow the Provost Office to track what they are doing with the other institutions. If a faculty member does not want to answer any of those questions, the Provost Office will be able to answer those questions for them.

5. As the liaison to the Higher Education Center in McKinney, Texas, Ms. King notified the Academic Senate that they are changing the way that program approvals are being done. Previously our university had a say in what programs could be offered at that center; however now our university has no vote in what programs can be offered at the center. The university can advise but it will be the Center’s say on what is allowed and what is not. It is possible that the Center will be offering programs that neither our university nor the Coordinating Board has any say in. Also, if there is any current program that the university has 'laid claim' to but is no longer offering, it can be offered by the other institutions, can offer that program. University of North Texas has already noted that they want to offer Computer Science at the Center. However, our university has claim to it, but we have not offered it in three years. Ms. King opened the floor to any final questions. There were none.

6. FAC Report – Murray Leaf
   No items to report.

7. Staff Council Report- Naomi Emmet
   Staff Council President, Naomi Emmet, introduced herself to the Academic Senate. President Emmet advised the Senate of the structure of Staff Council. SC is an advisory board that reports to the President. The SC elections for FY19 took place in June, and the members will have
year terms. The Executive Elections will take place in September. Currently, SC is working on the Staff Council Scholarship, which awards $250 to 10 recipients each semester. The application is now online and can be accessed from their website. The deadline is September 15, 2018. There are 6 recipients of the Care Award in the fall and spring. The deadline for the Care Awards is October 31st. Ms. Emmet noted that she appreciated the Academic Senate for allowing Staff Council to present at the Academic Senate meeting.

8. Presentation: Improvements to the Course Material Adoption Process- Bob Fishbein
Bob Fishbein gave a presentation on the new process for Course Material Adoption. Rawn Johnson distributed a handout to the Senate members. Following an audio-visual presentation Mr. Fishbein opened the floor to questions. Joe Izen noted that this new process had not gone through the e-forms committee. It would have been helpful to have this system go through the committee in order for it to be properly tested before rolling out to all faculty. Mr. Fishbein noted indicated that he was not aware of the committee. He will contact them. The program will roll out for Spring 2019; however, the books will need to be assigned in the system before October 31, 2018. Several senators noted that that did not allow for the 6-months’ of lead time that the bookstore anticipated. The bookstore will be offering book classes, lunch and learn, as well as one-on-one sessions with faculty in order for them to become familiar with the program. The bookstore is expecting the acceptance rate to go from 60% at time of registration to 80%, starting with Spring 2019. The discussion concluded with several senators expressing skepticism about the proposed software and its rollout timeline, considering it has not been properly tested by users at UTD.

9. Presentation: Consensual Relationships Training– Colleen Dutton
Colleen Dutton gave a presentation on annual Consensual Relationships Training. Copies of the slides were distributed via the agenda packet to the Senate members, and a copy is included Appendix A.

10. Approval of April 2018 Senate Caucus Minutes– Ravi Prakash
Matt Brown moved to approve the caucus minutes. Murray Leaf seconded. The motion carried unanimously.

11. Results of Summer Voting – Bill Hefley
Concerns were raised over how the summer email voting was handled with email votes not allowing for discussion. Later votes were solicited through email and through an Academic Senate site established in eLearning that supported voting and discussions. There were no discussions on the second set of email votes using eLearning. Ravi Prakash and Bill Hefley requested recommendations on how to improve this process for the future. Throughout the year they will explore options on how to make the process smoother.

- May 2018 Academic Senate Minutes – 25 yes, 2 abstain, and 1 nay vote.
- CEP Item- Graduate Degree Program Pages to be updated in the 2018-2019 Catalog – 26 yes, 1 abstain, and 1 nay vote.
- Approval of Summer 2018 Graduates- 30 yes, zero abstain or nay votes.
- Approval of Committee on Committee Appointment Recommendations- 29 yes, zero abstain or nay votes.

12. Final Charge on Academic Records Retention Committee – Ravi Prakash
The issue came from the Handbook of Operating Procedures Committee. A charge for an ad hoc committee was created to address the issue. The charge was reviewed by, and approved by the Academic Council. They will present a report to the Academic Senate in October 2018.

13. Informational: Revised Committee on Qualification of Academic Personnel Bylaws- Ravi Prakash
As per the policy that governs the Committee on Qualifications of Academic Personnel (CQ), the committee has the power to change their own bylaws with a two-thirds majority. CQ has reviewed their bylaws, and found they had last been reviewed in 2008. A marked up copy of the changes to the committee bylaws were included in the Academic Senate packet. The only significant change is that non-tenure track faculty also went through CQ, per the bylaws. That was not the case in actuality. The bylaws were updated to remove that requirement. As this was informational, no vote was required.

14. Approval of Schedule of Senate Meetings for 2018-2019 – Bill Hefley
R. Chandrasekaran moved to approve the proposed schedule, and should it be necessary, email votes. Monica Evans seconded. The motion carried unanimously.

15. Adjournment
There being no further business, Provost Musselman adjourned the meeting at 2:53 PM. Murray Leaf moved to adjourn the meeting. Andrew Blanchard seconded. The motion carried unanimously.

APPROVED: ___________________________  DATE: _____________

Ravi Prakash
Speaker of the Faculty
## Undergraduate Courses to be offered in 2018-2019

### Number of Courses

<table>
<thead>
<tr>
<th></th>
<th>ARHM</th>
<th>ATEC</th>
<th>BBS</th>
<th>ECS</th>
<th>EPPS</th>
<th>GENS</th>
<th>JSOM</th>
<th>NSMT</th>
<th>HONS</th>
<th>UGRD</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Additions</strong></td>
<td>2</td>
<td>5</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td>8</td>
</tr>
<tr>
<td><strong>Removals</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Edits</strong></td>
<td>21</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td>23</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>20</td>
<td>5</td>
<td>12</td>
<td></td>
<td></td>
<td></td>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td>31</td>
</tr>
</tbody>
</table>

### Additions – 8 Courses

<table>
<thead>
<tr>
<th></th>
<th>ARHM</th>
<th>ATEC</th>
<th>BBS</th>
<th>ECS</th>
<th>EPPS</th>
<th>GENS</th>
<th>JSOM</th>
<th>NSMT</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ARHM</strong></td>
<td>HIST 2350</td>
<td>ATCM 3312</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>MATH 3315</td>
</tr>
<tr>
<td><strong>ATEC</strong></td>
<td>LATS 3301</td>
<td>ATCM 3325</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>BBS</strong></td>
<td></td>
<td>ATCM 4314</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>ECS</strong></td>
<td></td>
<td>ATCM 4318</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>EPPS</strong></td>
<td></td>
<td>ATCM 4370</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Removals – 0 Courses

<table>
<thead>
<tr>
<th></th>
<th>ARHM</th>
<th>ATEC</th>
<th>BBS</th>
<th>ECS</th>
<th>EPPS</th>
<th>GENS</th>
<th>JSOM</th>
<th>NSMT</th>
<th></th>
</tr>
</thead>
</table>

### Renumber – 0 Courses

<table>
<thead>
<tr>
<th></th>
<th>ARHM</th>
<th>ATEC</th>
<th>BBS</th>
<th>ECS</th>
<th>EPPS</th>
<th>GENS</th>
<th>JSOM</th>
<th>NSMT</th>
<th></th>
</tr>
</thead>
</table>

### Edits – 23 Courses

<table>
<thead>
<tr>
<th></th>
<th>ARHM</th>
<th>ATEC</th>
<th>BBS</th>
<th>ECS</th>
<th>EPPS</th>
<th>GENS</th>
<th>JSOM</th>
<th>NSMT</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ARHM</strong></td>
<td>ATCM 1100</td>
<td>ATCM 3380</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>MKT 3320</td>
</tr>
<tr>
<td><strong>ATEC</strong></td>
<td>ATCM 2304</td>
<td>ATCM 3381</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>BIOL 3355</td>
</tr>
<tr>
<td><strong>BBS</strong></td>
<td>ATCM 2380</td>
<td>ATCM 3382</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>ECS</strong></td>
<td>ATCM 2385</td>
<td>ATCM 3383</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>EPPS</strong></td>
<td>ATCM 3303</td>
<td>ATCM 3385</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ATCM 3304</td>
<td>ATCM 3386</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ATCM 3330</td>
<td>ATCM 4325</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ATCM 3366</td>
<td>ATCM 4326</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ATCM 3367</td>
<td>ATCM 4330</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ATCM 3368</td>
<td>ATCM 4382</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ATCM 3370</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### + Repeatable – 1 Courses

<table>
<thead>
<tr>
<th></th>
<th>ARHM</th>
<th>ATEC</th>
<th>BBS</th>
<th>ECS</th>
<th>EPPS</th>
<th>GENS</th>
<th>JSOM</th>
<th>NSMT</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ARHM</strong></td>
<td>* LATS 3301</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Online – 0 Courses

<table>
<thead>
<tr>
<th></th>
<th>ARHM</th>
<th>ATEC</th>
<th>BBS</th>
<th>ECS</th>
<th>EPPS</th>
<th>GENS</th>
<th>JSOM</th>
<th>NSMT</th>
<th></th>
</tr>
</thead>
</table>

### Core – 0 Courses

<table>
<thead>
<tr>
<th></th>
<th>EPPS</th>
<th>GENS</th>
<th>JSOM</th>
<th>NSMT</th>
<th></th>
</tr>
</thead>
</table>

### Legend

- * New as repeatable
- # Update made to repeat
- @ Renumber – no additional info required
- ~ Reinstate – no additional info required
- + Table only contains courses that were added or edited.
- Removed courses are not counted

Click on any course number above to see a PDF of that course.

Only New and Repeat courses are within this actual document. The rest open on the Registrar’s Intranet. Your regular NetID and password are all that is required to login.

Clicking "Return to Main Menu" at the bottom of any page will bring you back to this page.
<table>
<thead>
<tr>
<th>start</th>
<th>req type</th>
<th>course req_id</th>
<th>catalog course description</th>
<th>request status</th>
<th>request metadata</th>
<th>actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018-open</td>
<td>edit *</td>
<td>hist2350 (r1) hist2350.2 group_head series_head</td>
<td>HIST 2350 Latin American History (3 semester credit hours) A survey of Latin America from its pre-Columbian past to the present. Themes will include the political, social, and cultural developments, the role of Latin America in the world, and the region’s transition from colonial societies to independent nations. (3-0) Y</td>
<td>phase: approve</td>
<td>mlg105020 2018-08-01 10:55:24 54.0101.00 01</td>
<td>ps info orion info overview change process modify</td>
</tr>
</tbody>
</table>

**request notes**

- New course for Latin American Studies minor.

**peoplesoft diff:**

HIST 2350 Latin American History (3 semester credit hours) A survey of Latin America from its pre-Columbian past to the present. Themes will include the political, social, and cultural developments, the role of Latin America in the world, and the region’s transition from colonial societies to independent nations. (3-0) Y

**show fields: hist2350.2**

- cat_repeat_units: 3
- cat_delivery_method: deliverymethod_100
- cat_core:
- cat_subtitles: no_subtitles
1. Course Subject and Number

HIST 2350

2. How does this course fit in the curriculum? (Can select more than one.)

Major  Core  Elective
☑  ☐  ☐

3. Does it replace a previously required course in that curriculum?

☐ Yes  ☐ No

4. Identify the courses (including in other schools) that are most closely related to the proposed course and list their course subjects and numbers below.

☐ 1 HIST 2340
☐ 2 HIST 2341
☐ 3 □ None

5. How does the proposed course differ from those identified in the last question (target audience, content, learning outcomes, etc.)?

Content includes Latin American history. A&H currently does not offer any lower-level Latin American History courses.

6. Faculty contact that requested this course be added to the inventory:

Monica Rankin

7. This form submitted by:

Megan Gray Hering

Return to Main Menu
<table>
<thead>
<tr>
<th>start end</th>
<th>req type course req_id</th>
<th>catalog course description</th>
<th>request status</th>
<th>request metadata</th>
<th>actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018-open</td>
<td>add * lats3301 (r1) lats3301.5 group_head series_head</td>
<td>LATS 3301 Latin American Literature (3 semester credit hours) An examination of Latin American literature and its relation to art, politics, culture, and thought. May be repeated for credit as topics vary (9 semester credit hours maximum). Prerequisites: (Latin American Studies major or minor) and completion of 040 core. (3-0) Y</td>
<td>phase: check  status: group1 audit: 14</td>
<td>ddc130130 2018-08-22 08:48:50 05.0107.00.01 audit: -0.9 m index: -0.9 m match_fail</td>
<td>peoplesoft diff: LATS 3301 Latin American Literature (3 semester credit hours) An examination of Latin American literature and its relation to art, politics, culture, and thought. May be repeated for credit as topics vary (9 semester credit hours maximum). Prerequisites: (Latin American Studies major or minor) and completion of 040 core. (3-0) Y repeat reason The course will be cross-listed with various upper-level LIT courses. Student can take it multiple times as long as it is with a different cross-listed course. show fields: lats3301.5 - cat_repeat_units: 9 - cat_delivery_method: deliverymethod_100 - cat_core: - cat_subtitles: yes_subtitles</td>
</tr>
</tbody>
</table>
1. Course Subject and Number

LATS 3301

2. How does this course fit in the curriculum? (Can select more than one.)

- Major
- Core
- Elective

3. Does it replace a previously required course in that curriculum?

- Yes
- No

3.5. Which course is being replaced?

This question was not displayed to the respondent.

4. Identify the courses (including in other schools) that are most closely related to the proposed course and list their course subjects and numbers below.

- 1. LIT 3329
- 2. LIT 3381
- 3. LIT 3382
- None

5. How does the proposed course differ from those identified in the last question (target audience, content, learning outcomes, etc.)?

Course will be cross-listed with a LIT course when the subject is related to Latin American Studies. This course counts as a major core course for the new Latin American Studies major.

6. Faculty contact that requested this course be added to the inventory:

Monica Rankin

7. This form submitted by:

Megan Gray Hering

Return to Main Menu
<table>
<thead>
<tr>
<th>start</th>
<th>req type</th>
<th>course</th>
<th>req_id</th>
<th>catalog course description</th>
<th>request status</th>
<th>request metadata</th>
<th>actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018-open</td>
<td>add *</td>
<td>atcm3312</td>
<td>(r1) atcm3312.2 group_head series_head</td>
<td>ATCM 3312 Surfacing and Shading I (3 semester credit hours) This course introduces advanced techniques for surfacing and materials creation used in both film and games. Specific techniques may include UVing, procedural shaders, and look development using image editing and animation software. Students will also gain experience developing shaders inside a game engine. Prerequisites: (ATCM 3306 or ATCM 3370) and department consent required. (0-3) R</td>
<td>phase: approve</td>
<td>shh160630 2018-06-18 11:41:15 50.0102.00.03 audit: -4299.5 m index: -4299.5 m match_fail</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>status: approving</td>
<td></td>
<td>ps info orion info overview change process modify</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>audit: 13</td>
<td></td>
<td>return to main menu</td>
</tr>
</tbody>
</table>

**Request notes**

Process - 06-18-2018 - SPH

**peoplesoft diff:**

ATCM 3312 Surfacing and Shading I (3 semester credit hours) This course introduces advanced techniques for surfacing and materials creation used in both film and games. Specific techniques may include UVing, procedural shaders, and look development using image editing and animation software. Students will also gain experience developing shaders inside a game engine. Prerequisites: (ATCM 3306 or ATCM 3370) and department consent required. (0-3) R

**show fields: atcm3312.2**

- cat_repeat_units: 3
- cat_delivery_method: deliverymethod_100
- cat_core:
- cat_subtitles: no_subtitles
1. Course Subject and Number

ATCM 3312

2. How does this course fit in the curriculum? (Can select more than one.)

Major  Core  Elective
☐  ☐  ☑

3. Does it replace a previously required course in that curriculum?

☐  ☑  ☐

3.5. Which course is being replaced?

This question was not displayed to the respondent.

4. Identify the courses (including in other schools) that are most closely related to the proposed course and list their course subjects and numbers below.

☐ 1
☐ 2
☐ 3
☑ None

5. How does the proposed course differ from those identified in the last question (target audience, context, learning outcomes, etc.)?

This question was not displayed to the respondent.

6. Faculty contact that requested this course be added to the inventory:

Todd Fechter

7. This form submitted by:

Lisa Bell
<table>
<thead>
<tr>
<th>start end</th>
<th>req type course req_id</th>
<th>catalog course description</th>
<th>request status</th>
<th>request metadata</th>
<th>actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018-open</td>
<td>add * atcm3325 (r1) atcm3325.2 group_head series_head</td>
<td>ATCM 3325 Globalization, Culture, and Media (3 semester credit hours) This course examines the production, circulation, and consumption of media in a global context. Topics may include media produced outside the United States, the effect of globalization on media, and the media of diasporic communities. Prerequisite: RHET 1302 (3-0) Y</td>
<td>phase: approve status: approving audit: 13</td>
<td>shh160630 2018-06-18 11:53:28 09.0102.00.01 index: -4305.7 m match_fail</td>
<td>ps info orion info overview change process modify</td>
</tr>
</tbody>
</table>

**request notes**

Processed - 06:18:2018 - SPH

**peoplesoft diff:**

ATCM 3325 Globalization, Culture, and Media (3 semester credit hours) This course examines the production, circulation, and consumption of media in a global context. Topics may include media produced outside the United States, the effect of globalization on media, and the media of diasporic communities. Prerequisite: RHET 1302 (3-0) Y

**show fields: atcm3325.2**

- cat_repeat_units: 3
- cat_delivery_method: deliverymethod_100
- cat_core:
- cat_subtitles: no_subtitles

Return to Main Menu
1. Course Subject and Number

ATCM 3325

2. How does this course fit in the curriculum? (Can select more than one.)

Major    Core    Elective

3. Does it replace a previously required course in that curriculum?

Yes    No

3.5. Which course is being replaced?

This question was not displayed to the respondent.

4. Identify the courses (including in other schools) that are most closely related to the proposed course and list their course subjects and numbers below.

☐ 1 FILM 1303 TRANSNATIONAL FILM AND VIDEO
☐ 2
☐ 3
☐ None

5. How does the proposed course differ from those identified in the last question (target audience, content, learning outcomes, etc.)?

Whereas FILM 1303 satisfies core curriculum requirements and emphasizes expressive and thematic elements narrowly restricted to films, ATCM 3325 critically examines the implications of globalization for the production, circulation, and consumption of media not limited narrowly to films. This course engages broader questions about media texts, industry infrastructures (such as economic or environmental concerns), global audiences, and industry practices.

6. Faculty contact that requested this course be added to the inventory:

Lisa Bell

7. This form submitted by:

Lisa Bell
<table>
<thead>
<tr>
<th>start end</th>
<th>req type course req_id</th>
<th>catalog course description</th>
<th>request status</th>
<th>request metadata</th>
<th>actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018-open</td>
<td>add * atcm4314 (r1)</td>
<td>ATCM 4314 Character Effects (3 semester credit hours) Students learn the principles of designing and executing character grooms using the latest tools and techniques common in major film studios today. They will also develop technical skills in cloth simulation and a deeper understanding of fluid cloth simulation of fabric-based materials. Department consent required. (0-3) R</td>
<td>phase: approve</td>
<td>shh160630 2018-06-18 13:32:53 50.0102.00.03 audit: -4299.5 m index: -4299.5 m match_fail</td>
<td>ps info orion info overview change process modify</td>
</tr>
<tr>
<td></td>
<td>atcm4314.2 group_head</td>
<td></td>
<td>status: approving</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>series_head</td>
<td></td>
<td>audit: 13</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>processed - 06/18 2018 - SPH</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>request notes</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>peoplesoft diff:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ATCM 4314 Character Effects (3 semester credit hours) Students learn the principles of designing and executing character grooms using the latest tools and techniques common in major film studios today. They will also develop technical skills in cloth simulation and a deeper understanding of fluid cloth simulation of fabric-based materials. Department consent required. (0-3) R</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>show fields: atcm4314.2</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• cat_repeat_units: 3</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• cat_delivery_method: deliverymethod_100</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• cat_core:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• cat_subtitles: no_subtitles</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
1. Course Subject and Number

ATCM 4314

2. How does this course fit in the curriculum? (Can select more than one.)

   Major  Core  Elective
   □  □  ✓

3. Does it replace a previously required course in that curriculum?

   Yes  No
   ☑  ☑

3.5. Which course is being replaced?

   This question was not displayed to the respondent.

4. Identify the courses (including in other schools) that are most closely related to the proposed course and list their course subjects and numbers below.

   □ 1 __________________________
   □ 2 __________________________
   □ 3 __________________________
   ✓ None

5. How does the proposed course differ from those identified in the last question (target audience, context, learning outcomes, etc.)?

   This question was not displayed to the respondent.

6. Faculty contact that requested this course be added to the inventory:

   Lisa Bell

7. This form submitted by:

   Lisa Bell
<table>
<thead>
<tr>
<th>start</th>
<th>end</th>
<th>req type</th>
<th>course</th>
<th>req_id</th>
<th>catalog course description</th>
<th>request status</th>
<th>request metadata</th>
<th>actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018-open</td>
<td>add *</td>
<td>atcm4318 (r1)</td>
<td>atcm4318.2</td>
<td>group_head</td>
<td>ATCM 4318 Motion Capture Lab (3 semester credit hours) This course mimics an animation studio environment were motion capture technology is used to create a fully realized 3D animated short. This production will require students to work in all areas of computer animation, including story development, layout, modeling, texturing, rigging, key-frame animation, procedural animation, lighting, rendering/compositing, sound design, and project planning and management. Department consent required. (0-3) R</td>
<td>phase: approve</td>
<td>shh160630</td>
<td>ps info</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>series_head</td>
<td>requested notes</td>
<td>status: approving</td>
<td>2018-06-18 13:49:18</td>
<td>overview</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>peoplesoft diff: ATCM 4318 Motion Capture Lab (3 semester credit hours) This course mimics an animation studio environment were motion capture technology is used to create a fully realized 3D animated short. This production will require students to work in all areas of computer animation, including story development, layout, modeling, texturing, rigging, key-frame animation, procedural animation, lighting, rendering/compositing, sound design, and project planning and management. Department consent required. (0-3) R</td>
<td>audit: 13</td>
<td>50.0102.00.03</td>
<td>match_fail</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>show fields: atcm4318.2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• cat_repeat_units: 3</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• cat_delivery_method: deliverymethod_100</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• cat_core:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• cat_subtitles: no_subtitles</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
1. Course Subject and Number

ATCM 4318

2. How does this course fit in the curriculum? (Can select more than one.)

   Major  Core  Elective
   ☐  ☐  ☑

3. Does it replace a previously required course in that curriculum?

   Yes  ☐  ☑

4. Identify the courses (including in other schools) that are most closely related to the proposed course and list their course subjects and numbers below.

   ☐  1
   ☐  2
   ☐  3
   ☑ None

5. How does the proposed course differ from those identified in the last question (target audience, context, learning outcomes, etc.)?

This question was not displayed to the respondent.

6. Faculty contact that requested this course be added to the inventory:

   Lisa Bell

7. This form submitted by:

   Lisa Bell
<table>
<thead>
<tr>
<th>start end</th>
<th>req type course req_id</th>
<th>catalog course description</th>
<th>request status</th>
<th>request metadata</th>
<th>actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018-open</td>
<td>add * atcm4370 (r1) atcm4370.3 group_head series_head</td>
<td>ATCM 4370 Virtual Environments II (3 semester credit hours) Exploration of advanced methods and techniques used in virtual environments for real-time experiences and simulations. Topics may include composition, style adherence, shader development, vertex painting, indexical storytelling, and pipeline optimization. Department consent required. Prerequisite: ATCM 3370. (0-3) R</td>
<td>phase: check status: group1 audit: 15</td>
<td>ddc130130 2018-08-22 09:46:15 50.0102.00.03 index: -0.4 m match_fail</td>
<td>ps info orion info overview change process modify</td>
</tr>
</tbody>
</table>

**request notes**

Processed - 06.18.2018 - SPH. Added prereq per dept (DDC).

**peoplesoft diff:**

ATCM 4370 Virtual Environments II (3 semester credit hours) Exploration of advanced methods and techniques used in virtual environments for real-time experiences and simulations. Topics may include composition, style adherence, shader development, vertex painting, indexical storytelling, and pipeline optimization. Department consent required. Prerequisite: ATCM 3370. (0-3) R

**show fields: atcm4370.3**

- cat_repeat_units: 3
- cat_delivery_method: deliverymethod_100
- cat_core:
- cat_subtitles: no_subtitles

Return to Main Menu
1. Course Subject and Number

ATCM 4370

2. How does this course fit in the curriculum? (Can select more than one.)

Major  Core  Elective

☐  ☐  ☑

3. Does it replace a previously required course in that curriculum?

Yes  ☑  No  ☐

☐  ☑

4. Which course is being replaced?

This question was not displayed to the respondent.

5. Identify the courses (including in other schools) that are most closely related to the proposed course and list their course subjects and numbers below.

☐ 1  ☐ 2  ☑ 3  None

6. How does the proposed course differ from those identified in the last question (target audience, content, learning outcomes, etc.)?

This question was not displayed to the respondent.

6. Faculty contact that requested this course be added to the inventory:

Lisa Bell

7. This form submitted by:

Lisa Bell

Return to Main Menu
<table>
<thead>
<tr>
<th>start end</th>
<th>req type</th>
<th>course</th>
<th>req_id</th>
<th>catalog course description</th>
<th>request status</th>
<th>request metadata</th>
<th>actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018-open</td>
<td>edit *</td>
<td>math3315</td>
<td>(r4)</td>
<td>MATH 3315 Discrete Mathematics and Combinatorics (3 semester credit hours) This course covers basic tools of enumerative combinatorics, equivalence relations, combinatorial proofs and recurrences, inclusion-exclusion, generating functions, and graphs and trees. Prerequisite: (Math 2417 or equivalent) or instructor consent. (3-0) Y</td>
<td>phase: approve</td>
<td>ddc130130</td>
<td>ps info orion info overview change process modify</td>
</tr>
</tbody>
</table>

**request notes**

Added per dept (Jamie Speight) (DDC - 02.23.18). Added missing prerequisite per department. Please note the following from department concerning CS - MATH 3315 has been composed for our new joint program with the CS department, BS in Data Science. So, there should not be any conflict with CS 3305, or any other CS class. The CS department voted upon approval of the degree plan for the new BS in Data science with MATH 3315 in it. The program was approved by the Head of the CS Department and by the Dean of the School of Engineering.

**peoplesoft diff: 008645 1994-08-13**

MATH 3315 Discrete Mathematics and Combinatorics (3 semester credit hours) This course covers basic tools of enumerative combinatorics, equivalence relations, combinatorial proofs and recurrences, inclusion-exclusion, generating functions, and graphs and trees. Prerequisite: (Math 2417 or equivalent) or instructor consent. (3-0) Y

**show fields: math3315.5**

- cat_repeat_units: 3
- cat_delivery_method: deliverymethod_100
- cat_core:
- cat_subtitles: no_subtitles
1. Course Subject and Number

MATH 3315 Discrete Mathematics and Combinatorics

2. How does this course fit in the curriculum? (Can select more than one.)

Major  Core  Elective

✓  □  □

3. Does it replace a previously required course in that curriculum?

Yes  No

4. Identify the courses (including in other schools) that are most closely related to the proposed course and list their course subjects and numbers below.

✓ 1 CS 2305 (Discrete Mathematics for Computing I)
✓ 2 CS 3305 (Discrete Mathematics for Computing II)
□ 3
□ None

5. How does the proposed course differ from those identified in the last question (target audience, content, learning outcomes, etc.)?

The proposed course will act as an accelerated version of the two CS discrete math courses, combining the content of both courses into one single course while concentrating on building a rigorous mathematical foundation for future studies. This course is intended for students who are more mathematically mature than a typical CS student.

6. Faculty contact that requested this course be added to the inventory:

pankaj@utdallas.edu

7. This form submitted by:

Pankaj Choudhary

Return to Main Menu
### Undergraduate Courses to be offered in 2018-2019

#### Number of Courses

<table>
<thead>
<tr>
<th></th>
<th>ARHM</th>
<th>ATEC</th>
<th>BBS</th>
<th>ECS</th>
<th>EPSS</th>
<th>GENS</th>
<th>JSOM</th>
<th>NSMT</th>
<th>HONS</th>
<th>UGRD</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Additions</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>8</td>
</tr>
<tr>
<td><strong>Removals</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Edits</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>23</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>31</td>
</tr>
</tbody>
</table>

#### Additions – 8 Courses

<table>
<thead>
<tr>
<th></th>
<th>ARHM</th>
<th>ATEC</th>
<th>BBS</th>
<th>ECS</th>
<th>EPSS</th>
<th>GENS</th>
<th>JSOM</th>
<th>NSMT</th>
</tr>
</thead>
<tbody>
<tr>
<td>LATS 3301</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Removals – 0 Courses

<table>
<thead>
<tr>
<th></th>
<th>ARHM</th>
<th>ATEC</th>
<th>BBS</th>
<th>ECS</th>
<th>EPSS</th>
<th>GENS</th>
<th>JSOM</th>
<th>NSMT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Renumber – 0 Courses

<table>
<thead>
<tr>
<th></th>
<th>ARHM</th>
<th>ATEC</th>
<th>BBS</th>
<th>ECS</th>
<th>EPSS</th>
<th>GENS</th>
<th>JSOM</th>
<th>NSMT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Edits – 23 Courses

<table>
<thead>
<tr>
<th></th>
<th>ARHM</th>
<th>ATEC</th>
<th>BBS</th>
<th>ECS</th>
<th>EPSS</th>
<th>GENS</th>
<th>JSOM</th>
<th>NSMT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### + Repeatable – 1 Courses

<table>
<thead>
<tr>
<th></th>
<th>ARHM</th>
<th>ATEC</th>
<th>BBS</th>
<th>ECS</th>
<th>EPSS</th>
<th>GENS</th>
<th>JSOM</th>
<th>NSMT</th>
</tr>
</thead>
<tbody>
<tr>
<td>* LATS 3301</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Online – 0 Courses

<table>
<thead>
<tr>
<th></th>
<th>ARHM</th>
<th>ATEC</th>
<th>BBS</th>
<th>ECS</th>
<th>EPSS</th>
<th>GENS</th>
<th>JSOM</th>
<th>NSMT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Core – 0 Courses

<table>
<thead>
<tr>
<th></th>
<th>ARHM</th>
<th>ATEC</th>
<th>BBS</th>
<th>ECS</th>
<th>EPSS</th>
<th>GENS</th>
<th>JSOM</th>
<th>NSMT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

Click on any course number above to see a PDF of that course.

Only New and Repeat courses are within this actual document. The rest open on the Registrar’s Intranet. Your regular NetID and password are all that is required to login.

Clicking "Return to Main Menu" at the bottom of any page will bring you back to this page.

---

Climer, Registrar’s Office, 2018.08.17

```
Return to Main Menu
```
<table>
<thead>
<tr>
<th>start</th>
<th>req type</th>
<th>course</th>
<th>req_id</th>
<th>catalog course description</th>
<th>request status</th>
<th>request metadata</th>
<th>actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018-open</td>
<td>add * lats3301 (r1) lats3301.5 group_head series_head</td>
<td></td>
<td></td>
<td>LATS 3301 Latin American Literature (3 semester credit hours) An examination of Latin American literature and its relation to art, politics, culture, and thought. May be repeated for credit as topics vary (9 semester credit hours maximum). Prerequisites: (Latin American Studies major or minor) and completion of 040 core. (3-0) Y</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**request notes**

Requested by Megan Hering on 2018-08-10 at 07:47:00 through email. Course is part of the new Latin American Studies degree. (DDC - 2018.08.16). Added subtitles with dept approval (DDC).

**peoplesoft diff:**

LATS 3301 Latin American Literature (3 semester credit hours) An examination of Latin American literature and its relation to art, politics, culture, and thought. May be repeated for credit as topics vary (9 semester credit hours maximum). Prerequisites: (Latin American Studies major or minor) and completion of 040 core. (3-0) Y

**repeat reason**

The course will be cross-listed with various upper-level LIT courses. Student can take it multiple times as long as it is with a different cross-listed course.

**show fields: lats3301.5**

- cat_repeat_units: 9
- cat_delivery_method: deliverymethod_100
- cat_core:
- cat_subtitles: yes_subtitles

---

Return to Main Menu
Undergraduate Program Degree Plan Pages to be Updated in 2018-2019

<table>
<thead>
<tr>
<th>PAGES</th>
<th>ARHM</th>
<th>ATEC</th>
<th>BBS</th>
<th>ECS</th>
<th>EPPS</th>
<th>GENS</th>
<th>JSOM</th>
<th>NSMT</th>
<th>HONS</th>
<th>UGRD</th>
<th>DM</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Updated</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Resubmit</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>No Change</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Approved</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

All updated pages are listed with a general summary of changes made. Click on the orange button to see a comparison PDF of each degree plan page on the Registrar’s Intranet.

<table>
<thead>
<tr>
<th>ARHM</th>
<th>Latin American Studies</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>New degree approved by CB but wording of catalog copy has not gone through approvals yet.</td>
</tr>
</tbody>
</table>
School of Arts and Humanities

Latin American Studies (BA)

Students who complete the major in Historical Studies may design distinctive degree programs by selecting among courses in historical and philosophical methods and approaches, traditional historical surveys, and specific historical and philosophical topics. Students are encouraged to focus their work in Historical Studies on a particular time or place, a significant theme, topic, or problem, or an approach to learning such as literature, the arts, ideas, science and technology, or the social sciences. Students may also be certified to teach history and/or social studies and/or English.

Since the following catalog course descriptions are very general, students are urged to consult the detailed course descriptions available on the web site for the School of Arts and Humanities.

Courses in Historical Studies are open to all students in the University.

Bachelor of Arts in Latin American Studies

Degree Requirements [120 semester credit hours]¹

View an Example of Degree Requirements by Semester

Faculty

I. Core Curriculum Requirements: 42 semester credit hours²

Communication: 6 semester credit hours

COMM 1311 Survey of Oral and Technology-based Communication
RHET 1302 Rhetoric

Mathematics: 3 semester credit hours

Choose one course from the following:

MATH 1306 College Algebra for the Non-Scientist
MATH 1314 College Algebra

Or select any 3 semester credit hours from Mathematics core courses

Life and Physical Sciences: 6 semester credit hours

Select any 6 semester credit hours from Life and Physical Sciences core courses (see advisor and

degree requirements)

Language, Philosophy and Culture: 3 semester credit hours

   HUMA 1301 Exploration of the Humanities

Creative Arts: 3 semester credit hours

Select any 3 semester credit hours from Creative Arts core courses (see advisor)

American History: 6 semester credit hours

Choose two courses from the following: (see advisor)

   HIST 1301 U.S. History Survey to Civil War
   HIST 1302 U.S. History Survey from Civil War
   HIST 2301 History of Texas
   HIST 2330 Themes and Ideas in American History

Government / Political Science: 6 semester credit hours

   GOVT 2305 American National Government
   GOVT 2306 State and Local Government

Social and Behavioral Sciences: 3 semester credit hours

Select any 6 semester credit hours from Social and Behavioral Sciences core courses (see advisor)

Component Area Option: 6 semester credit hours

Select any 6 semester credit hours from Component Area option courses (see advisor)

II. Major Requirements: 60 semester credit hours

Introduction to Latin America Preparatory Requirement: 3 semester Credit Hours

   HIST 2350 Latin American History

Foreign Language Requirement: 12 semester credit hours of Approved Language

The language requirement is 12 semester credit hours, or equivalent, of the same language, usually Spanish, or another approved language of relevance to Latin American Studies. Students can petition the Program Head for exceptions. If the language credit is obtained without taking classes, twelve additional semester credit hours of Free Electives (upper-division or lower-division) can be taken by student.
Latin American Studies Major Core Courses: 18 semester credit hours

**HIST 3398** Colonial Latin American History

**HIST 3399** Modern Latin American History

**IPEC 4304** Political Economy of Latin America

or **PSCI 4332** Latin American Politics

LATS 3301 Latin American Literature

**SPAN 4315** Study Abroad in Spanish (or approved equivalent)

**HIST 4315** Study Abroad in Latin America (or approved equivalent)

Latin American Studies Major Electives: 27 credit hours

All students are required to take at least six credit hours from each of the three thematic pillars in Latin American Studies, plus nine additional free electives.

**Historical Studies Electives**

All students are required to take at least six semester credit hours of approved courses. May not overlap with major core requirements.

**HIST 3379** United States Relations with Latin America

**HIST 3391** Modern Mexico

**HIST 3392** U.S.-Mexico Borderlands

**HIST 4359** Topics in Latin American History

**HIST 4315** Study Abroad in Latin America (may be repeated as topics vary)

**Politics and Economics Electives**

All students are required to take at least six semester credit hours of approved courses. May not overlap with major core requirements.

**BCOM 3320** Business Communication, Practices, and Culture: Spain and Latin America

**CRIM 3319** Comparative Justice Systems

**GEOG 2302** The Global Environment

**GEOG 3304** Principles of Geospatial Information Science

**GEOG 3359** Human Migration and Mobility: Global Patterns

**GEOS 2321** Geology, Resources, and Environment of Latin America

**IMS 3091** Regional Management Area Studies: Latin America
or **IMS 3V91** Regional Management Area Studies: Latin America

**IPEC 4304** Political Economy of Latin America

**PSCI 4331** Mexican Politics

**PSCI 4332** Latin American Politics

**PSCI 4347** The War on Drugs

**PSCI 4348** Terrorism

**SOC 3336** Culture Regions

**Cultural Studies Electives**

All students are required to take at least six semester credit hours of approved courses. May not overlap with major core requirements.

**LANG 4348** Advanced Topics in Language

**LIT 3329** Ethnic American Literature

**SPAN 3340** Advanced Medical Spanish

**SPAN 3363** Spanish Composition and Style

**SPAN 3365** Advanced Spanish I

**SPAN 3366** Advanced Spanish II

**SPAN 4301** Advanced Spanish Conversation

**SPAN 4302** Spanish Conversation and Community

**SPAN 4364** Advanced Spanish Culture

**SPAN 4315** Study Abroad in Spanish (may be repeated as topics vary)

**Latin American Studies Free Electives**

Select any 9 semester credit hours from the Historical Studies Electives, Political and Economics Electives, and Cultural Studies Electives. May not overlap with major core requirements.

**III. Elective Requirements: 18 semester credit hours**

**Free Electives: 18 semester credit hours**

Both upper-and lower-division courses may be used as electives, but students must complete at least 51 semester credit hours of upper-division courses to qualify for graduation.

Incoming freshmen must enroll and complete requirements of **ARHM 1100**.
1. Incoming freshmen must enroll and complete requirements of UNIV 1010 and the corresponding school-related freshman seminar course. Students, including transfer students, who complete their core curriculum at UT Dallas must take UNIV 2020.

2. Curriculum Requirements can be fulfilled by other approved courses from institutions of higher education. The courses listed are recommended as the most efficient way to satisfy both Core Curriculum and Major Requirements at UT Dallas.

3. A total of six semester credit hours of immersion study abroad in Latin America are required for the major. Study abroad courses, including those offered by other UT Dallas schools/programs, such as the Naveen Jindal School of Management, must be approved by program director.

4. Topics courses, CRIM 3319, GEOG 2302, GEOG 3304, GEOG 3359, PSCI 4348, and SOC 3336 must be approved by the School of Arts and Humanities before enrolling to ensure that the course subject matter is predominantly Latin American.
30 Day-Appeal of a Denied Petition for Non-Academic Withdrawal

Students whose non-academic withdrawal petitions are denied may appeal in writing to the Office of Undergraduate Education. All appeals will go to the Dean of Undergraduate Education for review. Students shall have no more than 30 business days after the non-academic withdrawal denial notification is sent to submit the appeal. No requests for extension will be approved. The Dean's decision shall be final.
VT Dallas Syllabus Policies and Procedures

The information below constitutes the University's policies and procedures segment of course syllabi and may be referenced by faculty members in their course syllabi.

Please use the following permanent address when referring to this page: https://go.utdallas.edu/syllabus-policies

Sharing Confidential Information

Students considering sharing personal information in email, in person, or within assignments or exams should be aware that faculty members and teaching associates/assistants and graduate/research assistants are required by UT Dallas policy to report information about sexual misconduct to the UT Dallas Title IX Coordinator. Per university policy, Prohibited Discrimination and Sexual Harassment Sexual Misconduct Policy - UTDBP3102, faculty have been informed that they must identify the student to the UT Dallas Title IX Coordinator. Students who wish to have confidential discussions of incidents related to sexual harassment or sexual misconduct should contact the Student Counseling Center (972-883-2575 or the 24/7 Crisis Hotline at 972-UTD-TALK or 972-883-8255), the Galerstein Gender Center (972-883-6555), a health care provider in the Student Health Center (972-883-2747), the clergyperson (or other legally recognized religious advisor) of their choice, or an off-campus resource (i.e., rape crisis center, doctor, psychologist). Students who are sexually assaulted, harassed, or victims of sexual misconduct, domestic violence, or stalking, are encouraged to directly report these incidents to the UT Dallas Police Department at 972-883-2222 or to the Title IX Coordinator at 972-883-5202. Additional information and resources may be found at http://www.utdallas.edu/oiec/title-ix/resources.

Technical Support

If you experience any issues with your UT Dallas account, contact the UT Dallas Office of Information Technology Help Desk: assist@utdallas.edu or call 972-883-2911.
UT Dallas provides eLearning technical support 24 hours a day/7 days a week. The services include a toll free telephone number for immediate assistance (1-866-588-3192), email request service, and an online chat service. Please use this link to access the UTD eLearning Helpdesk: https://ets.utdallas.edu/elearning/helpdesk.

Field Trip Policies, Off-Campus Instruction and Course Activities

Off-campus, out-of-state, foreign instruction/travel, and course-related field trip activities are subject to state law and university policies and procedures regarding travel and risk-related activities.

Detailed information regarding this policy, in accordance to Texas Education Code, Section 51.950, can be accessed through the UT Dallas Policy Navigator, https://policy.utdallas.edu/utdbp3023, and at http://www.utdallas.edu/administration/insurance/travel. Additional information is available from the office of the school dean.

Student Conduct and Discipline

The University of Texas System (Regents' Rule 50101) and UT Dallas have rules and regulations for the orderly and efficient conduct of their business. It is the responsibility of each student and each student organization to be knowledgeable about the rules and regulations which govern student conduct and activities. General information on student conduct and discipline is contained in the Student Complaints Resources in the online UT Dallas Undergraduate Catalog, https://catalog.utdallas.edu/now/undergraduate/resources/student-complaints and the Graduate Catalog, https://catalog.utdallas.edu/now/graduate/resources/student-complaints.

UT Dallas administers student discipline within the procedures of recognized and established due process. Procedures are defined and described in the Student Code of Conduct, UTDSP5003 (https://policy.utdallas.edu/utdsp5003). Copies of these rules and regulations are available to students in the Office of Community Standards and Conduct, where staff members are available to assist students in interpreting the rules and regulations (SSB 4.400, 972-883-6391) and online at https://www.utdallas.edu/conduct/.

A student at the University neither loses their rights nor escapes the responsibilities of citizenship. He or she is expected to obey federal, state, and
local laws as well as the Regents' Rules, university regulations, and administrative rules. Students are subject to discipline for violating its standards of conduct whether such conduct takes place on or off campus, or whether civil or criminal penalties are also imposed for such conduct.

**Academic Integrity**

The faculty expects from its students a high level of responsibility and academic honesty. Because the value of an academic degree depends upon the absolute integrity of the work done by the student for that degree, it is imperative that a student demonstrates a high standard of individual honor in his or her scholastic work. See [https://www.utdallas.edu/conduct/integrity/](https://www.utdallas.edu/conduct/integrity/).

**Academic Dishonesty:** Academic dishonesty can occur in relation to any type of work submitted for academic credit or as a requirement for a class. It can include individual work or a group project. Academic dishonesty includes plagiarism, cheating, fabrication, and collaboration/collusion. In order to avoid academic dishonesty, it is important for students to fully understand the expectations of their professors. This is best accomplished through asking clarifying questions if an individual does not completely understand the requirements of an assignment.

Additional information related to academic dishonesty and tips on how to avoid dishonesty may be found here: [https://www.utdallas.edu/conduct/dishonesty/](https://www.utdallas.edu/conduct/dishonesty/).

**Copyright Notice**

It is the policy of UT Dallas to adhere to the requirements of the United States Copyright Law of 1976, as amended, (*Title 17, United States Code*), including ensuring that the restrictions that apply to the reproduction of software are adhered to and that the bounds of copying permissible under the fair use doctrine are not exceeded. Copying, displaying, reproducing, or distributing copyrighted material may infringe upon the copyright owner's rights. Unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, may subject students to appropriate disciplinary action as well as civil and criminal penalties. Usage of such material is only appropriate when that usage constitutes "fair use" under the Copyright Act. For more information about the fair use exemption, see [http://guides.lib.utexas.edu/copyright/fairuse](http://guides.lib.utexas.edu/copyright/fairuse). As a UT Dallas student, you are required to follow UT Dallas' copyright policy (UTDPP1043 at [https://policy.utdallas.edu/utdpp1043](https://policy.utdallas.edu/utdpp1043)) and the UT System's policy, UTS107.
Email Use

UT Dallas recognizes the value and efficiency of communication between faculty/staff and students through electronic mail. At the same time, email raises some issues concerning security and the identity of each individual in an email exchange. All official student email correspondence will be sent only to a student's UT Dallas email address and UT Dallas will only consider email requests originating from an official UT Dallas student email account. This allows the University to maintain a high degree of confidence in the identity of each individual's corresponding via email and the security of the transmitted information. UT Dallas furnishes each student with a free email account that is to be used in all communication with university personnel. The Office of Information Technology provides a method for students to have their UT Dallas mail forwarded to other email accounts. To activate a student UT Dallas computer account and forward email to another account, go to https://www.utdallas.edu/oitid/self-service.

Class Attendance

Regular and punctual class attendance is expected. Students who fail to attend class regularly are inviting scholastic difficulty. Absences may lower a student's grade where class attendance and class participation are deemed essential by the instructor. In some courses, instructors may have special attendance requirements; these should be made known to students during the first week of classes.

Withdrawal from Class

The administration at UT Dallas has established deadlines for withdrawal from any course. These dates and times are published in the Comet Calendar (http://www.utdallas.edu/calendar) and in the Academic Calendar (http://www.utdallas.edu/academiccalendar). It is the student's responsibility to handle withdrawal requirements from any class. In other words, a professor or other instructor cannot drop or withdraw any student unless there is an administrative drop such as the following:

- Have not met the prerequisites for a specific course
• Have not satisfied the academic probationary requirements resulting in suspension
• Office of Community Standards and Conduct request
• Have not made appropriate tuition and fee payments
• Enrollment is in violation of academic policy
• Was not admitted for the term in which they registered

It is the student's responsibility to complete and submit the appropriate forms to the Registrar's Office and ensure that he or she will not receive a final grade of "F" in a course if he or she chooses not to attend the class after being enrolled.

**Student Grievance Procedures**

Procedures for student grievances are found in university policy UTDSP5005 ([https://policy.utdallas.edu/utdsp5005](https://policy.utdallas.edu/utdsp5005)). In attempting to resolve any student grievance regarding disputes over grades, application of degree plan, graduation/degree program requirements, and thesis/dissertation committee, adviser actions and/or decisions, evaluations, and/or other fulfillments of academic responsibility, it is the obligation of the student first to make a serious effort to resolve the matter with the instructor, supervisor, administrator, or committee with whom the grievance originated.

**Incomplete Grade Policy**

As per university policy, incomplete grades may be given, at the discretion of the instructor of record for a course, when a student has completed at least 70% of the required course material but cannot complete all requirements by the end of the semester. An incomplete course grade (grade of 'I') must be completed within the time period specified by the instructor, not to exceed eight (8) weeks from the first day of the subsequent long semester. Upon completion of the required work, the symbol 'I' may be converted into a letter grade (A through F). If the grade of Incomplete is not removed by the end of the specified period, it will automatically be changed to F. The incomplete grade policy is included in the online UT Dallas Undergraduate Catalog, [https://catalog.utdallas.edu/now/undergraduate/policies/academic#incomplete-grades](https://catalog.utdallas.edu/now/undergraduate/policies/academic#incomplete-grades) and the Graduate Catalog, [https://catalog.utdallas.edu/now/graduate/policies/grades#grade-of-i-incomplete](https://catalog.utdallas.edu/now/graduate/policies/grades#grade-of-i-incomplete).

**Accommodations for Students with Disabilities**
It is the policy and practice of UT Dallas to make reasonable accommodations for students with properly documented disabilities. If you are a student with a disability and believe you will need academic accommodations for this class, I encourage you to register with the Office of Student AccessAbility (OSA). Some aspects of this course, the assignments, the in-class activities, and the way the course is typically taught may be accommodated to facilitate your participation and progress. OSA will assist you in determining academic accommodations that are appropriate for your situation. Any information you provide is private and confidential and will be treated as such. To avoid any delay, please contact OSA as soon as possible. Please note that accommodations are not retroactive and disability accommodations cannot be provided until an OSA Letter of Accommodation has been given to the instructor. Students who have questions about receiving accommodations, or those who have, or think they may have, a disability (mobility, sensory, health, psychological, learning, etc.) are invited to contact OSA for a confidential discussion. OSA is located in the Student Services Building, SSB 3.200. They can be reached by phone at 972-883-2098, or by email at studentaccess@utdallas.edu.

**Religious Holy Days**

UT Dallas will excuse a student from class or other required activities, including examinations and travel time for the observance of a religious holy day for a religion whose places of worship are exempt from property tax under Section 11.20, of the *Texas Tax Code*.

Students are encouraged to notify the instructor or activity sponsor as soon as possible regarding the absence, preferably in advance of the assignment.

Excused students will be allowed to take missed exams or complete assignments within a reasonable time after the absence: a period equal to the length of the absence, up to a maximum of one week. A student who notifies the instructor and completes any missed exam or assignment may not be penalized for the absence. A student who fails to complete the exam or assignment within the prescribed period may receive a failing grade for that exam or assignment.

If a student or an instructor disagrees about the nature of the absence [i.e., for the purpose of observing a religious holy day] or if there is similar disagreement about whether the student has been given a reasonable time to complete any missed assignments or examinations, either the student or the
instructor may request a ruling from the President of UT Dallas or from the President's designee. The chief executive officer or designee must take into account the legislative intent of Texas Education Code 51.911(b), and the student and instructor will abide by the decision of the chief executive officer or designee.

This information is also included in the online UT Dallas Undergraduate Catalog, https://catalog.utdallas.edu/now/undergraduate/policies/religious-holy-days, and the Graduate Catalog, https://catalog.utdallas.edu/now/graduate/policies/religious-holy-days.

Making a False Alarm or Report Involving a Public or Private Institution of a Higher Education

Making a false threat at any Texas higher education institution is considered a State Jail Felony, not a Class A misdemeanor, according to a law passed by the Texas Legislature.

This legislation was enacted in response to several threats in years past at several universities across the U.S. that disrupted classes and prompted evacuation of campus property, even though the reports turned out to be a hoax.

This law relates to the offense of making or causing a false alarm or report involving a public or private institution of higher education. A person commits an offense under Section 42.06, Texas Penal Code, if he or she knowingly initiates, communicates or circulates a report of a present, past, or future bombing, fire, offense, or other emergency that he or she knows is false or baseless and that would ordinarily:

1. Cause action by an official or volunteer agency organized to deal with emergencies;
2. Place a person in fear of imminent serious bodily injury; or
3. Prevent or interrupt the occupation of a building, room, place of assembly, place to which the public has access, or aircraft, automobile, or other mode of conveyance.

An individual adjudged guilty of a state jail felony shall be punished by confinement in a state jail for any term of not more than two years or less than 180 days and, in addition to confinement, may be punished by a fine not to exceed $10,000.
UT Dallas students should be aware that the State of Texas takes these threats seriously, and the legal consequences, which are severe, go beyond anything that the University’s disciplinary committee can address.

This information is also included in the online UT Dallas Undergraduate Catalog, https://catalog.utdallas.edu now/undergraduate/policies/false-alarms and in the Graduate Catalog, https://catalog.utdallas.edu now/graduate/policies/false-alarms

**Interactive Campus Map – Locate Severe Weather Shelters, Elevators, and Bathrooms**

The [interactive campus map](http://www.utdallas.edu/maps/) allows users to search for severe weather shelter areas in each building. On the map, click on a building and select “Storm Shelters” from the “Find” drop-down menu.

Remember, a severe weather shelter area is usually any interior room without windows, such as a restroom, hallway, conference room, or office. Try to find shelter on the lowest floor of the building and stay away from large auditoriums or gyms. Users can also use the same map to locate elevators and bathrooms.

**Resources to Help You Succeed**

**Student Success Center**

The [Student Success Center (SSC)](https://www.utdallas.edu/studentsuccess) offers assistance to students in the areas of writing, mathematics, communication, multiple science fields, study skills, and other academic disciplines. These services are available through individual appointments, small group appointments, drop-in labs, workshops, and weekly reviews. All undergraduate students enrolled at UT Dallas are eligible to participate in these services. Not all courses will be supported by all services. Please check the website at the beginning of each semester to find out which courses are supported by which services. [https://www.utdallas.edu/studentsuccess](https://www.utdallas.edu/studentsuccess)

The SSC is divided into seven units and students are able to use as many units that fit their course needs each semester. All services are free of charge.

In [Academic Success Coaching (ASC)](https://www.utdallas.edu/studentsuccess), students can receive help with time management, goal setting, test preparation, and various other study techniques and strategies. Student coaches offer one-on-one appointments and workshops throughout the semester.

[Comet Cents (CC)](https://www.utdallas.edu/studentsuccess) provides financial literacy to students with the peer-to-peer model. This money management center provides one-on-one appointments and workshops throughout the semester. Comet Cents works to help students improve their financial situation with topics such as budgeting, credit card, debit, investing and other personal finance areas.
The **Communication Lab (CommLab)** offers one-on-one and group appointments where students can gain practical feedback for improving oral and group presentations.

The **Peer-Led Team Learning (PLTL)** program provides an active, engaged learning experience for students enrolled in potentially difficult gateway courses. Students who register with PLTL will meet in small groups once a week and are expected to attend every session. Students that regularly **attend sessions** typically earn a half to a whole letter grade higher than students that do not participate in the PLTL program.

**Peer Tutoring (PT)** offers math and science tutoring assistance for many of the historically challenging undergraduate courses at UT Dallas. The sessions are designed to address students' individual questions and needs; however, the tutors do not provide answers for homework, quizzes, or exams. Peer Tutoring services include drop-in tutoring for most 1000 and 2000 level courses, one-on-one appointments for limited 3000 and 4000, and weekly reviews vary by semester.

**Supplemental Instruction (SI)** provides peer-facilitated weekly study sessions for students taking historically difficult courses. SI sessions encourage active, collaborative learning based on critical thinking and transferable study skills. SI Leaders attend lectures and take notes, just like the enrolled students. Students should check the SSC website for supported subjects and session times.

The **Writing Center (WC)** is a collaborative learning environment for students interested in developing stronger writing skills. One-on-one appointments are offered, as are weekly workshops. Scheduling an appointment is strongly recommended, but drop-in hours are also available.

The Student Success Center's main office is located in the McDermott Library Building and can be contacted by calling 972-883-6707 or by sending an email to ssc@utdallas.edu.

**The Testing Center**

The Testing Center, run by the Education Technology Services, offers a 300+ computer lab, providing UT Dallas students access to a comfortable and secure test environment for online exams, quizzes, instructional testing and assessments. The Testing Center is located in Room 11.175, the first floor of the Synergy Park North 2 (SP2) building and can be contacted by calling 972-883-5497. See [https://ets.utdallas.edu/testing-center](https://ets.utdallas.edu/testing-center)

If you experience issues with eLearning, please use this link to access the UTD eLearning Helpdesk: [https://ets.utdallas.edu/elearning/helpdesk](https://ets.utdallas.edu/elearning/helpdesk).
University Resources

Additional university resources, "Resources for Study and Campus Life" are listed in the online Undergraduate Catalog, https://catalog.utdallas.edu/now/undergraduate/resources/index and the Graduate Catalog, https://catalog.utdallas.edu/now/graduate/resources/index.

Content of this document was last modified by the Provost's Office, 2018-05-16
Webpage updated by the Provost's Technology Group, 2018-05-16
are possible if a tutor is available.

The **Peer Tutoring** program offers free tutoring assistance in multiple locations for many of the historically challenging undergraduate subjects at UT Dallas. Tutoring sessions, offered every weekday on a drop-in basis, are one-on-one or in a small group format. The sessions are designed to meet students' individual questions and needs related to course/subject concepts. All peer tutors are current UT Dallas students and group consultations where you will gain practical feedback for improving oral and group presentations.

**Success Coaches** are available for individual student to discuss study skills, time management, note taking, test taking and preparation, and other success strategies.

**Academic Success Coaching** is provided by **Peer Academic Leaders (PALS)**. Students can receive help with time management, building study plans, test-anxiety reduction, and various other study techniques and strategies.

Financial literacy training
Committee Name: Advisory Committee on Research

Charge: Policy Memorandum UTDPP1033

Senate Concurrent

Ex-Officio (with vote)
Dean of Natural Sciences & Mathematics
Dean of Behavioral & Brain Sciences
Dean of Engineering & Computer Science
Dean of Arts & Humanities
Dean of Economics, Political & Policy Sciences

Special Requirements:
At least 11 voting members, 7 of which, including the Chair, shall be members of the general faculty from areas with the most involvement with and dependence on external funding

Deans of ECS, BBS, NS&M, A&H & EPPS
1 Dean (with vote) of remaining schools
2-year terms, staggered

Responsible University Official
Vice President for Research

Members Whose Terms are Continuing
Michael Kesden (NSM) (08/31/2019)
Midori Kitagawa (ATEC) (8/31/2019)
Sheryl Skaggs (EPPS) (8/31/2019)

Members Whose Terms Are Expiring

Faculty:
Bhavani Thuraisingham (ECS) (08/31/2018)
Huibing “Harrold” Zhang (SOM) (08/31/2018)
Gregory Dussor (BBS) (08/31/2018)
Rainer Schulte (AH) (08/31/2018)

Replacements Needed

Baowei Fei (ECS) (8/31/2020)
Nina Baranchuk (SOM) (8/31/2020)
Michael Kilgard (BBS) (8/31/2020)
Nils Roemer (AH) (8/31/2020)

Chair: Bhavani Thuraisingham (ECS) (08/31/2018)
Vice Chair: Gregory Dussor (BBS) (08/31/2018)

Paul Fishwick (ATEC) (8/31/2019)
Yuan May (EPPS) (8/31/2019)
2018-2019

Committee Name: Committee on the Core Curriculum

Charge: Policy Memorandum UTDPP1018

Ex-Officio (without vote)
Dean of Undergraduate Education- Jessica Murphy
Associate Dean for Undergraduate Advising
University Registrar and Director of Undergraduate Advising- Jennifer McDowell

Special Requirements:
8 voting members from faculty
All schools represented and shall include non-administrative faculty members who are regularly assigned to teach core curriculum courses.
4 students (without vote)
degree-seeking undergraduates including one lower-division student and one upper-division transfer student
2-year terms, staggered

Ex-Officio (with vote)
Chair, CEP- Clint Peinhardt

Responsible University Official
Dean of Undergraduate Education- Jessica Murphy

Members Whose Terms are Continuing

Faculty:
Eric Farrar (ATEC) (8/31/2019)
Rashaunda Henderson (ECS) (8/31/2019)
Theodore Price (BBS) (8/31/2019)
Larissa Werhnyak (IS) (8/31/2019)

Students:
Andrew Adrian - Lower-division student-JSOM (8/31/2018)
Christian Filsouf - Upper-division transfer student-JSOM (8/31/2018)
Madhu Kondeti - UG-JSOM (8/31/2018)
Raja Reddy - UG-BBS (8/31/2018)

Members Whose Terms are Expiring

Marilyn Kaplan (SOM) (8/31/2018)
Lawrence Amato (AH) (08/31/2018)
Banks Miller (EPPS) (8/31/2018)
Fabiano Rodrigues (NSM) (08/31/2018)

Chair: Marilyn Kaplan (SOM) (8/31/2018)
Vice Chair: Eric Farrar (ATEC) (8/31/2019)

Replacements Needed

Marilyn Kaplan (SOM) (8/31/2020)
Mark Rosen (AH) (8/31/2020)
Simon Fass (EPPS) (8/31/2020)
Uma Srikanth (NSM) (8/31/2020)
Theodore Price (BBS) (8/31/2019)
Uma Srikanth (NSM) (8/31/2020)
2018-2019

Committee Name: Committee on Educational Policy

Charge: Policy UTDPP1023

Senate Concurrent

Ex-Officio (with vote)
Chair, Committee on Core Curriculum

Ex-Officio (without vote)
Dean of Graduate Studies
Dean of Undergraduate Education
Assistant Provost
University Registrar & Director of Academic Records

Special Requirements:
2 faculty from each school
1 from Interdisciplinary Studies
2 students (non-voting)
1 graduate
1 undergraduate
2-year terms, staggered

Responsible University Official
Dean of Graduate Studies
Dean of Undergraduate Education

Members Whose Terms are Continuing
Faculty:
Clint Peinhardt (EPPS) (8/31/2019)
Charles Hatfield Jr. (AH) (8/31/2019)
Lisa Bell (ATEC) (8/31/2019)
Phillip Hall (ATEC) (8/31/2019)
Lev Gelb (ECS) (8/31/2019)
Shayla Holub (BBS) (8/31/2019)
Marilyn Kaplan (JSOM) (8/31/2019)
Li Zhang (NSM) (8/31/2019)

Members Whose Terms are Expiring
Faculty:
Peter Assmann (BBS) (8/31/2018)
Yongwan Chun (EPPS) (8/31/2018)
Andrea Fumagalli (ECS) (8/31/2018)
Syam Menon (SOM) (8/31/18)
Karen Prager (IS) (8/31/2018)
Michael Kesden (NSM) (8/31/2018)
Natalie Ring (AH) 8/31/2018

Students:
Madhu Kondeti - UG-JSOM (8/31/2019)
God'swill Osa -G-EPPS (8/31/2019)

Chair: Clint Peinhardt (EPPS) (8/31/2019)
Vice Chair: Charles Hatfield Jr. (AH) (8/31/2019)

Replacements Needed
Candice Mills (BBS) (8/31/2020)
Lloyd Dumas (EPPS) (8/31/2020)
Simeon Ntafos (ECS) (8/31/2020)
Syam Menon (SOM) (8/31/2020)
Karen Prager (IS) (8/31/2020)
Robert Glosser (NSM) (8/31/2020)
Natalie Ring (AH) (8/31/2020)

TBD
TBD

Clint Peinhardt (EPPS) (8/31/2019)
Charles Hatfield Jr. (AH) (8/31/2019)
2018 - 2019

Committee Name: Committee on Faculty Mentoring

Charge: Policy Memorandum UTDPP1026

Senate Concurrent

Special Requirements:

- 12 Faculty members
- 2 Representatives of the Office of the Provost
- In consultation with the Committee for the Support of Diversity and Equity
- 2-year terms, staggered

Responsible University Official

Chief Academic Officer

Members Whose Terms are Continuing

Nadine Connell (EPPS) (8/31/2019)
Vladimir Dragovic (NSM) (8/31/2019)
Todd Fechter (ATEC) (8/31/2019)
Jackie Nelson (BBS) (8/31/2019)
Julie Haworth (JSOM) (8/31/2019)
Karen Prager (IS) (8/31/2019)

Members Whose Terms are Expiring

Walter Voit (ECS) (8/31/2018)
Lowell Kiel (EPPS) (8/31/2018)
Mustapha Ishak-Boushaki (NSM) (8/31/2018)
Aria Nosratinia (ECS) (8/31/2018)
Kathryn Stecke (SOM) (8/31/2018)
12th member

Chair: Walter Voit (ECS) (8/31/2018)
Vice Chair: Lowell Kiel (EPPS) (8/31/2018)

Replacements Needed

Bhavani Thuraisingham (ECS) (8/31/2020)
David Patterson (AH) (8/31/2020)
Ron Smaldone (NSM) (8/31/2020)
Catherine Coleman (ECS) (8/31/2020)
Kathryn Stecke (SOM) (8/31/2020)
Michael Wilson (AH) (8/31/2020)

Nadine Connell (EPPS) (8/31/2019)
Julie Haworth (JSOM) (8/31/2019)
Committee Name: Committee on Learning Management Systems

Charge: Policy Memorandum UTDPP1028

Ex-Officio
Up to 20 members from offices of:
- Educational Enhancement
- Information Resources
- Registrar
- Audit and Compliance
- School of Management instructional designers

Special Requirements:
- 8 Faculty members
  - One from each of the eight schools
  - and must use WebCT
- 2-year terms, staggered
  - (of initial eight members, 4 appointed for 1-year terms and 4 appointed for 2-year terms)

Responsible University Official
Vice Provost

Members Whose Terms are Continuing
- Richard Golden (BBS) (8/31/2019) – 2 years
- Ravishankar Narayan (JSOM) (8/31/2019) – 2 years
- Victor Valcarcel (EPPS) (8/31/2019) – 2 years
- Rebekah Nix (IS) (8/31/2019) – 2 years

Members Whose Terms are Expiring
- Ravi Prakash (ECS) (8/31/2018) – 1 year
- Jay Ingrao (AH) (8/31/2018) – 1 year
- Angela Lee (ATEC) (8/31/2018) – 1 year
- Bing Lv (NSM) (8/31/2018) – 1 year

Chair: Ravishankar Narayan (JSOM) (8/31/2019) – 2 years

Vice Chair: Victor Valcarcel (EPPS) (8/31/2019) – 2 years

Replacements Needed
- Paul Diehl (EPPS) (8/31/2019)
- Monica Brussolo (JSOM) (8/31/2020)
- Janece Glauser (AH) (8/31/2020)
- Wendy Sung (ATEC) (8/31/2020)
- Larry Reitzer (NSM) (8/31/2020)

Richard Golden (BBS) (8/31/2019)

Victor Valcarcel (EPPS) (8/31/2019)
Committee Name: Committee on Student Scholarships

Charge: Policy Memorandum UTDPP1038

Special Requirements:
- 8 members from among the Associate Deans for Undergraduate Education, or heads of graduate programs in the 8 schools
- 2-year terms, staggered

Ex-Officio (with vote)
- Dean of Undergraduate Education
- Dean of Graduate Studies

Ex-Officio (without vote)
- Director of Financial Aid
- Director of Endowment Services and Compliance
- Director of the Office of International Education
- Director of Institutional Scholarship Administration

Responsible University Official
- Associate Provost Responsible for Scholarships

Members Whose Terms are Continuing
- Carol Lanham (EPPS) (8/31/2019)
- Simeon Ntafos (ECS) (8/31/2019)
- Marilyn Kaplan (SOM) (8/31/2019)
- Michael Biewer (NSM) (8/31/2019)
- Kimberly Knight (ATEC) (8/31/2019)
- John Gooch (AH) (8/31/2019) - LOA for FY19

Members Whose Terms are Expiring
- Tonja Wissinger (IS) (8/31/2018)
- Melanie Spence (BBS) (8/31/2018)

Chair: Carol Lanham (EPPS) (8/31/2019)
Vice Chair: Simeon Ntafos (ECS) (8/31/2019)

Michele Hanlon (AH) (8/31/2019)

Replacements Needed
- Tonja Wissinger (IS) (8/31/2020)
- Melanie Spence (BBS) (8/31/2020)
- Carol Lanham (EPPS) (8/31/2019)
- Simeon Ntafos (ECS) (8/31/2019)
Committee Name: Advisory Committee to the University Budget

Charge: Policy Memorandum UTDPP1084  
Senate Concurrent

Special Requirements:

10 Faculty members
   One voting member shall be appointed from the faculty of each School and two voting members shall be chosen from the faculty at large for special expertise or interest in institutional budgeting.
   3-year terms, staggered

Responsible University Official
Chief Academic Officer

Members Whose Terms are Continuing

Faculty:
D.T. Huynh (ECS) (8/31/2019)
William Cready (SOM) (8/31/2019)
Bob Glosser (NSM) (8/31/2019)
Ramachandran Natarajan (SOM) (8/31/2020)
Larry Overzet (ECS) (8/31/2020)
Lisa Bell (ATEC) (8/31/2019)
Mark Rosen (AH) (8/31/2020)
Kurt Beron (EPPS) (8/31/2020)

Members Whose Terms are Expiring

Replacements Needed
Richard Scotch (EPPS) (8/31/2018)
Robert Serfling (NSM) (8/31/2018)
Jay Dowling (BBS) (8/31/2018)
Nicole Piquero (EPPS) (8/31/2021)
Erin Smith (IS) (8/31/2021)
Thomas Campbell (BBS) (8/31/2021)

Chair: Richard Scotch (EPPS) (8/31/2018)
Vice Chair: D.T. Huynh (ECS) (8/31/2019)
Ramachandran Natarajan (SOM) (8/31/2020)
Nicole Piquero (EPPS) (8/31/2021)
**2018 - 2019**

**COMMITTEE NAME:** ACADEMIC PROGRAM REVIEW

Charge: Policy Memorandum UTDPP1013

**EX-OFFICIO**

**SPECIAL REQUIREMENTS:**

6 Faculty members  
4 Deans  
2-year terms, renewable

**RESPONSIBLE UNIVERSITY OFFICIAL**

Chief Academic Officer

**Members Whose Terms are Expiring**

**Faculty:**
Dohyogh Kim (EPPS) (8/31/2018)  
Lynn Winstead (IS) (8/31/2018)  
James Szot (JSOM) (8/31/2018)  
Mark Lee (NSM) (8/31/2018)  
Jay Dowling (BBS) (8/31/2018)  
Li Zhang (NSM) (8/31/2018)

**Deans: (Recommended by Inga)**
Jessica Murphy (Dean, UG) (8/31/2018)  
Bruce Novak (Dean, NSM) (8/31/2018)  
Denis Dean (Dean, EPPS) (8/31/2018)  
Dennis Kratz (Dean, AH) (8/31/2018)

**Chair:** Jay Dowling (BBS) (8/31/2018)  
**Vice Chair:** Dohyeong Kim (8/31/2018)

**Replacements Needed**

Midori Kitagawa (ATEC) (8/31/2020)  
Mihaela Stefan (NSM) (8/31/2020)  
William Manton (NSM) (8/31/2020)  
Mustapha Ishak-Boushaki (NSM) (8/31/2020)  
Julia W.P. Hsu (ECS) (8/31/2020)  
Mark Lee (NSM) (8/31/2020)  
Jessica Murphy (Dean, UG) (8/31/2020)  
Bruce Novak (Dean, NSM) (8/31/2020)  
Anne Balsamo (Dean, ATEC) (8/31/2020)  
Poras Balsara (Dean, ECS) (8/31/2020)  
Julia W.P. Hsu  
William Manton
Committee Name: Committee on Research Involving Human Subjects

Charge: Policy Memorandum UTDPP1035

Ex-Officio (with vote)
Vice President for Research

Responsible University Official
Vice President for Research

Members Whose Terms are Continuing

Faculty:
Bobby Alexander (EPPS) (8/31/2019)
Andrea Waner-Czyz (BBS) (8/31/2019)
Li Zhang (NSM) (8/31/2019)
Sven Vanneste (BBS) (8/31/2019)

Staff:
James Cannici (8/31/2018)
Susie Milligan (8/31/2018)
Sanaz Okhovat (8/31/2018)
Kerry Tate (8/31/2018)

Student:
Jennifer LaPrade - G-EPPS (8/31/2018)

Non-UTD Representatives:
Randal Boss (8/31/2018)
Judge Daniel Curran (8/31/2018)
Dr. Stennis Watson, PhD (8/31/2019)

Members Whose Terms are Expiring

Faculty:
Olivia Banner (ATEC) (8/31/2018)
Elena Katok (SOM) (8/31/2018)
Ryan McMahan (ECS) (8/31/2018)
Judd Bradbury (JSOM) (8/31/2018)
Bart P. Rypma (BBS) (8/31/2018)

Replacements Needed

Dan Krawczyk (BBS) (8/31/2020)
Elena Katok (SOM) (8/31/2020)
Ryan McMahan (ECS) (8/31/2020)
Nadine Connell (EPPS) (8/31/2020)

Leonidas Bleris (NSM) (8/31/2020)
Olivia Banner (ATEC) (8/31/2020)
Raul Rojas-Villareal (BBS) (8/31/2020)
Murat Kantarciooglu (ECS) (8/31/2020)
Shalini Prasad (NSM) (8/31/2020)
Orlando Richard (JSOM) (8/31/2020)
Stuart Cogan (NSM) (8/31/2020)
Non-Science Representative
Shelby Hibbs (AH) (8/31/2017)

Chair: Bart P. Rypma (BBS) (8/31/2018)

Vice Chair: Olivia Banner (ATEC) (8/31/2018)
Committee Name: Institutional Animal Care and Use Committee

Charge: Policy Memorandum UTDPP1014

Ex-Officio (with vote)
Associate Vice President for Research

Responsible University Official
Associate Vice President for Research

Staff
Larry Zacharias, Chief of Police
Kevin Masten, Physical Plant Services
Kathan McCallister, UTD’s Director of the Lab Animal Resource Center

Members Whose Terms are Continuing

Faculty:
Zachary Campbell (NSM) (8/31/2020)
Seth Hays (ECS) (8/31/2019)

Non-Science Representative:
Matt Brown (AH) (8/31/2020)

Non-UTD Representatives:
Tony Myers (8/31/2020)
Egeenee Q. Daniels, DVM (8/31/2020)
Bill Alsup (8/31/2020)

Members Whose Terms are Expiring

Faculty:
Lucien Thompson (BBS) (8/31/2018)
Theodore Price (BBS) (8/31/2018)
Kenneth Hoyt (ECS) (8/31/2018)

Chair: Lucien Thompson (BBS) (8/31/2018)
Vice Chair: Theodore Price (BBS) (8/31/2018)

Special Requirements
No fewer than 6 (six) members
1 Member a Doctor of Veterinary Medicine
1 Community representative
1 Must be a practicing scientist experienced in research involving animals
1 Must be a person whose primary concerns are in a nonscientific area

3-year terms
Committee Name: Intellectual Property Advisory Committee

Charge: Policy Memorandum UTDPP1083

University-Wide Committee

Special Requirements

7 Voting members from among the voting faculty to provide broad representation of faculty research interests in the university. One voting member form the faculty will be Chair, one will be Vice Chair.

The President, at his or her discretion, may appoint up to three non-voting non-UT Dallas members to advise the voting members.

2-year terms, staggered

Ex-Officio (with vote)

Dean of Graduate Studies
Vice President for Administration
Associate Vice President for Technology
Commercialization

Responsible University Official
Vice President for Research

Members Whose Terms are Continuing

Faculty:
Lakshman Tamil (ECS) (8/31/2019)
Andrew Scott (ATEC) (8/31/2019)
Banks Miller (EPPS) (8/31/2019)
Ray Baughman (NSM) (8/31/2019)
Viswanath Ramakrishna (NSM) (8/31/2019)
Robert Gregg (ECS) (8/31/2019)

Robert Rennaker (BBS) (8/31/2019)

Members Whose Terms are Expiring

Faculty:
Murray Leaf (EPPS) (8/31/2018)

Staff:
Jay Silber (8/31/2018)

Non-UTD Representatives:
Daniel Chalker (8/31/2018)
Edwin Flores (8/31/2018)
Rob Miles (8/31/2018)

Replacements Needed

Murray Leaf (EPPS) (8/31/2020)

Jay Silber (8/31/2020)

Chair: Murray Leaf (EPPS) (8/31/2018)

Vice Chair: Lakshman Tamil (ECS) (8/31/2019)

Murray Leaf (EPPS) (8/31/2020)

Lakshman Tamil (ECS) (8/31/2019)