



THE UNIVERSITY OF TEXAS AT DALLAS

International Student Services
800 W. Campbell Rd., SSB34, Richardson, Texas 75080-3021
(972) 883-4189 ISSOCurrent@utdallas.edu

Assistantship Affidavit

International students applying for an F-1 visa must provide proof of funds for **one academic year** as a part of the I-20 request process. For more information on the minimum amounts students must show for the I-20, visit the ISSO Estimate Expenses for I-20 webpage at utdallas.edu/isso/i20-expenses

Academic departments sponsoring international students with an assistantship can support the I-20 issuance process for the student by filling out this form and submitting it to the ISSO. Copy of the official award letter is not required.

This form is used by the ISSO for I-20 issuance purposes only. This form does not replace an official award letter from the academic department which the student may be required to present at the U.S. Consulate as part of the visa process.

A. Assistantship information section. Answer the questions below.

Academic Department Name _____

Has this department offered and assistantship to the student(s) listed in section B? Yes No

Are the listed student(s) eligible for a tuition waiver per assistantship term specified in section B? Yes No

Are the listed student(s) eligible for a fee waiver per assistantship term specified in Section B? Yes No

If yes, enter for how many credit hours the tuition waiver applies per term: _____

B. Student, stipend and term information section. Enter the name, UTD ID, monthly stipend and the term(s) for which the students have been offered an assistantship.

Last Name, First Name	UTD ID	Monthly stipend	Term/Year <i>ex. Spring 2014, Fall 2014</i>

Academic Department Representative section. Enter the academic department representative information and have her or him sign and date the form to verify the TA information provided above. The academic representative is the person that would sign the official TA letter.

Name _____

Title _____

Signature _____

E-Mail _____ Phone: _____ Date: _____

Authorized person to pick up the I-20s. (Optional for the academic department) The person noted in this section will be e-mailed to the e-mail address provided when the I-20s are ready to pick up. They must present a photo ID to pick them up.

Authorized person name _____ UT Dallas e-mail _____