



THE UNIVERSITY OF TEXAS AT DALLAS

International Student Services
800 W. Campbell Rd., SSB34, Richardson, Texas 75080-3021
(972) 883-4189 ISSOCurrent@utdallas.edu

Authorized Early Withdrawal (AEW) Request

Student Name: _____ UTD ID: _____ Date of Birth: _____

A. Read the following information.

- Your SEVIS record will be "terminated" for an "early authorized withdrawal" within 5 business days.
You MUST leave the U.S. within 15 days of the termination date or the next Census Day, whichever comes first.
You MAY NOT be registered in classes in the U.S. nor live in the U.S. during your absence.
You MAY NOT use your student visa to enter the U.S. until your SEVIS record be reactivated.
If you want to keep your current SEVIS number and immigration status, you MUST return to the U.S. within 5 months & begin classes in the next available semester.

B. Departure Information. Complete the following section.

Select the reason of your temporary absence:
Family Emergency Financial Issues Internship Abroad Personal Reason

I authorize the UT Dallas ISSO to terminate my SEVIS record for Authorized Early Withdrawal (AEW).
My Departure Date is/was: My return date is (if known):

C. Travel Endorsement. If you require a travel endorsement on your I-20, please complete this section and submit your original I-20 for the travel endorsement.

I would like to request a travel endorsement I do not require a travel endorsement

D. Submit your AEW Request to the ISSO Office. You must receive approval prior to dropping below full time

- In person: Submit to the ISSO during office hours. Monday - Thursday, 8:00am to 6pm. Friday, 8:00am to 5pm.
By e-mail (additional paper copies are not required): Submit to ISSODocuments@utdallas.edu.
An email will be sent to your utdallas.edu email address to notify you of the status of your Authorized Early Withdrawal request.

Student Signature _____ Date _____