



**Motor Vehicle Report Request  
Risk Management  
Environmental Health & Safety**

**EMPLOYEE**

Full Name \_\_\_\_\_

Email \_\_\_\_\_

Department \_\_\_\_\_

Supervisor Name \_\_\_\_\_

UTD Extension \_\_\_\_\_

Job Title \_\_\_\_\_

Date of Birth \_\_\_\_\_

Driver's License # \_\_\_\_\_

**DRIVING HISTORY**

State of License for past three (3) years \_\_\_\_\_

**TRAINING REQUESTED**

Golf Cart Training \_\_\_\_\_

Driver Training \_\_\_\_\_

12 Passenger Van Training \_\_\_\_\_

**ATTACH A COPY OF YOUR DRIVER'S LICENSE**

Privacy Statement

Disclosure of your Texas Driver's License number, UTD ID, and date of birth are requested as part of the University of Texas System requirements for obtaining your Motor Vehicle Report. Your Texas Driver's License number, UTD ID, and date of birth are also used by EH&S to identify you within the UT System Risk Management Driver's Information System. Further disclosure of this information will be governed by the Public Information Act (Chapter 552 of the Texas Government Code).

Email completed form to [vehiclesafety@utdallas.edu](mailto:vehiclesafety@utdallas.edu) or drop off form at Risk Management and Environmental Health & Safety ([SG 1.210](#)). If you have any questions, please contact Lise Devilme at [Lise.devilme@utdallas.edu](mailto:Lise.devilme@utdallas.edu) or 972-883-5352.