



Emergency Information

Planning, Preparation and Prevention for your Public Safety & Security



UT DALLAS
The University of Texas at Dallas



Important Phone Numbers

Recorded Status of University
972-883-7669

UT Dallas Police
972-883-2331

Environmental Health and Safety
972-883-4111

Outdoor Warning System (OWS)

- Our Outdoor Warning System is an additional method to warn the campus of impending or current dangerous situations.
- The outdoor warning system has siren and voice capabilities that are tested at noon on the first Wednesday of each month.

NOTE: In case of inclement weather, the siren test will be cancelled in an effort to avoid confusion between the test and an actual event.

What to do if you hear the siren:

Seek shelter inside immediately and wait for further information or instructions.

What to do if you hear the voice:

Pay attention to what the voice is instructing you to do, as it may be advising to stay away from an area on campus or to go inside, depending upon the hazard.

Severe/ Inclement Weather Hazards

- Shelter should be sought indoors by all members of the campus until the severe weather is no longer a threat.
- Occupants of temporary or portable facilities (trailers) should move into a building during severe thunderstorm or tornado warning.
- Depending on the severity of the storm, all occupants should be brought into the interior of the building and away from the outside windows. Close all doors.
- Do not take time to collect personal belongings.
- Protect yourself from falling objects by taking shelter beneath a desk, table or bench.
- Stay away from outside walls and windows and get to the lowest floor possible during a tornado.

Key Weather Terms

- **Watch** – threatening weather is likely. Remain alert and prepared to implement a plan for action.
- **Warning** – severe weather is occurring or has been indicated by radar. Take immediate action.

Communication is essential.

Get the information you need to know!

Health Care & Medical Emergencies

Student Health Center

UTD Student Health Center provides care and treatment for acute illnesses and minor injuries to currently enrolled UT Dallas students.

It is the goal of the UTD Student Health Center to provide quality medical care, health education, and preventive medicine at a minimal cost.

The Health Center is staffed by a professional staff including a Physician, Nurse Practitioners, Nurses, and a Health Educator as well as support staff.

Students are seen by appointment Monday- Friday during regular clinic hours. Please call 972-883-2747 for an appointment.

Please visit the Health Center website for more information at: www.utdallas.edu/healthcenter/

Student Counseling Center

The UT Dallas Student Counseling Center provides programs and services designed to assist students in achieving emotional well-being necessary to success.

Help is given to students to manage academic and personal demands more effectively.

The Counseling Center's professional staff of licensed psychologists and counselors is available by appointment or in times of emergency. All counseling is confidential.

Counseling Center Location

To access this service, drop by the office located on the first floor of the Student Union in room 1.608 or call 972-883-2575.

Office Hours

Monday	8:30 - 5:30
Tuesday	8:30 - 7:30
Wednesday	8:30 - 7:30
Thursday	8:30 - 7:30
Friday	8:30 - 5:00

Initial Emergency Actions

1. Call the *UT Dallas Police, ext. 2331*, from any campus phone.
 - Calls from off-campus or cell phones, dial **972- 883- 2331**.
 - **Call 911** for local emergency responders.
2. Provide the following information:
 - Name and Nature of incident.
 - Location of incident – specifically state UT Dallas campus and building name.
 - Severity of injuries or property damage.
3. Take action to protect yourself and others from dangerous situations. Actions may include:
 - Move away from or evacuate the scene or area.
 - Isolate and secure the area.
 - Seek shelter from hazards.
4. Await instructions from University or city responders or officials.
 - Instructions will be given in person, or by other methods such as alarm, text message, telephone, email and/or outdoor warning system.

Important Phone Numbers

Recorded Status of University

972-883-7669 <http://www.utdallas.net/>

UT Dallas Police

972-883-2331 <http://www.utdallas.edu/police/>

Environmental Health and Safety

972-883-4111 <http://www.utdallas.edu/ehs/>

Emergency Call Boxes

- **Emergency call boxes** are bronze or blue in color.
- All call boxes have a blue light at the top of the pole which illuminates at dusk.
- They are strategically located throughout the UT Dallas Campus in the academic and residential areas of campus, and are designed for emergency situations.
- These call boxes are connected directly to the Police Communications Center and have a button to push for service.
- If at any time a call box button is pushed and you are unable to answer, an officer will be dispatched to that location immediately.
www.utdallas.edu/ehs/call-boxes.html

Types of Incidents

Please take these recommended actions:

Fire/Explosion

- Activate the fire alarm system by pulling the alarm.
- Evacuate the building immediately in a safe and orderly manner.
- If a heavy smoke condition exists, get low to the ground and crawl to the safest exit.
- Alert authorities with any information once you have reached a designated “Evacuation Assembly Area.”
- Know your building—have a primary and secondary escape route in mind.

Hazardous Material Release/Gas Leak

- The odor of rotten eggs can signal a gas leak.
- Avoid contact with any material spilled.
- Do not turn on or off any electrical devices.
- Be prepared to evacuate the building.

Responding to an Evacuation

- Notify other building occupants of the emergency. (The best way to alert others is by activating the building's emergency alarm system as you leave the building).
- **Notify 911** of the emergency from a safe location.
- Stay on the line with the dispatcher so that he or she can get all the information needed to respond to the call.
- Always evacuate.
- Never assume that the alarm is a drill; you must evacuate at all times when the alarm sounds.
- Close the door behind you and proceed carefully through your predetermined route.
- Do not use the elevator.
- If an exit is blocked, use an alternate path.
- After you have entered a stairwell, make sure the door closes behind you.
- Once outside, move away from the building to a Evacuation Assembly Area safe area.
- Do not return to the building until you are instructed to do so.

Novel H1N1 Flu (Swine Flu)

Public Guidance and Emergency Care

University communities are particularly vulnerable to the spread of illness, and this fall (2009), we are concerned with the spread of influenza (seasonal and novel H1N1).

Seek medical advice if you experience flu-like symptoms. The university encourages all its faculty, staff, and students to do their best to protect against the flu.

This year the recommendations are:

Get vaccinated—this year there are 2 types of influenza vaccines:

1. Seasonal flu vaccine.
2. Novel (Pandemic) H1N1 vaccine.

CDC projects this to be available in late October. The following is a list of those who should get the H1N1 vaccine:

1. Pregnant women.
2. Household contacts and caregivers for children younger than 6 months of age.
3. Healthcare/emergency medical services personnel.
4. All people from 6 months through 24 years of age.
5. Persons aged 25 through 64 years who have health conditions associated with higher risk of medical complications from influenza.

Practice Good Health Habits:

1. Cover your cough.
2. Keep your hands away from your mouth, nose, and eyes.
3. Don't eat, drink, or smoke after others.
4. Wash your hands/use hand sanitizer.
5. Avoid close contact with people who are sick.
6. Frequently clean your living quarters.
7. If you live in a residence hall or with roommates off campus, it is important to frequently clean commonly used surfaces such as doorknobs, refrigerator handles, remote controls, computer keyboards, countertops, faucet handles, and bathroom areas.
8. Stay at home if you have the symptoms of an influenza-like illness.

Primary symptoms --- fever or chills *and* cough or sore throat. Additional symptoms --- runny nose, body aches, headache, tiredness, diarrhea, or vomiting.

Stay home until you have been fever free without the use of fever-reducing medications for 24 hours.

Take care of yourself if you're sick. Guidance for homecare when you're sick can be found at the CDC's Web site: <http://www.cdc.gov/h1n1flu/>

Registering for the Emergency Mass Notification System

The registration process is voluntary for all students but strongly recommended.

1. Go to mobilecampus.com
2. Enter “University of Texas at Dallas” select campus and enter cell number.
3. Provide information requested and create log-in and password.
4. Click “join” to submit.

Incident Instructions and Updates

Email, telephone, text messaging, Web site, outdoor warning system (siren and voice).

Website: www.utdallas.edu

Phone: 972-883-2111

Radio: 90.1FM (KERA), 103.7FM (KVIL), 99.5FM (KPLX), 93.3FM (KKZN), 570AM (KLIF), 1080AM (KRLD), 820AM (WBAP), 1310AM (KTCK)

Television: Channel 4 (KDFW), Channel 5 (KXAS), Channel 8 (WFAA), Channel 11 (KTVT)

Novel H1N1 (Swine Flu) - continued

Influenza is thought to **spread mainly person-to-person** through coughing or sneezing of infected people.

Where to get HELP

- Students, faculty and staff who experience flu symptoms should see a medical provider as soon as possible.
- To be effective, antiviral medications should be started within 48 hours after symptoms begin.
- For 24-hour medical advice, students can call UTD's Health Center at 972-883-2747.

Safe Leader Program

A series of fire drills are scheduled to ensure that all students and employees can quickly and safely evacuate from the buildings when necessary. Each building has a specific “Building Evacuation and Sheltering Plan.”

SAFE Leader training will occur every Wednesday 10 to 11 a.m., at the EHS Building, followed by a scheduled fire drill for each designated building. For more information on fire drills, contact Environmental Health and Safety at (972) 883-4111 and for the SAFE Leader Program contact the Office of Emergency Management at (972) 883-2420.