

# Official Academic Calendar Fall 2018

**Note: All offices are closed on Saturdays and Sundays. All transactions must occur online.  
All email correspondence will be sent to UTD email address**

## Classes Begin

Full-term session ..... Monday, August 20  
1st 8-week session ..... Monday, August 20  
2nd 8-week session ..... Monday, October 15

## Web Registration

Enrollment appointments viewable online .... Monday, March 19  
**All students should check their enrollment appointment details in Orion for the date and time they can begin registering.**

Schedule Planner Available ..... Monday, March 19  
Online add/drops/swap ends ..... Monday, August 27

**Last Day for Re-admission/Re-entry** .... Friday, Aug. 10

**Last Enrollment from Waitlist** ..... Monday, August 27

## Last Day for Regular Registration

Full-term session ..... Thursday, August 16  
1st 8-week session ..... Thursday, August 16  
2nd 8-week session ..... Thursday, October 11

## Late Registration and Last Day to Add/Swap

*If you register or add during late registration, payment is due the same day you register. You will be assessed a minimum \$100 late registration fee. See Bursar's Office information.*

Full-term session ..... Friday, Aug. 17 – Monday, Aug. 27  
1st 8-week session ..... Friday, Aug. 17 – Monday, Aug. 27  
2nd 8-week session ..... Friday, Oct. 12 – Monday, Oct. 22

## Census Day (State Reporting Date)

Full-term session ..... Wednesday, September 5  
1st 8-week session ..... Monday, August 27  
2nd 8-week session ..... Monday, October 22

## Drop/Withdrawal Deadlines

*Please check Comet calendar for signature procedures.*

### Full-Term Session

Last day to drop a class without a "W" ..... Wed. Sept. 5  
Undergraduate Courses  
Approval required ..... Thurs. Sept. 6 – Mon. Nov. 5  
WL Begins ..... Tuesday, October 2  
WL Ends ..... Monday, November 5  
Graduate Courses  
Withdrawal Ends ..... Monday, November 5

### 1st 8-Week Session

Last day to drop a class without a "W" ..... Mon. Aug. 27  
Undergraduate Courses  
Approval required ..... Tues. Aug. 28 – Mon. Sept. 24  
WL Begins ..... Tuesday, September 11  
WL Ends ..... Monday, September 24  
Graduate Courses  
Withdrawal Ends ..... Monday, September 24

### 2nd 8-Week Session

Last day to drop a class without a "W" ..... Mon. Oct. 22  
Undergraduate Courses  
Approval required ..... Tues. Oct. 23 – Mon. Nov. 26  
WL Begins ..... Tuesday, November 6  
WL Ends ..... Monday, November 26  
Graduate Courses  
Withdrawal Ends ..... Monday, November 26

## Last Day of Classes (Not including final exams)

Full-term session ..... Saturday, December 8  
1st 8-week session ..... Saturday, October 6  
2nd 8-week session ..... Saturday, December 8

## Reading Days (Study days prior to final exams)

Full-term & 2<sup>nd</sup> 8-week sessions only ..... Mon. Dec. 10

## Final Exams

Full-term session ..... Tues. Dec. 11 – Mon. Dec. 17  
1st 8-week session ..... Mon. Oct. 8 – Sat. Oct. 13  
2nd 8-week session ..... Tues. Dec. 11 – Mon. Dec. 17

## Mid-Term Grades Due and Viewable Online

**All midterm grades must be submitted online.**

Midterm (undergraduate courses only) ..... Saturday, October 13

## Final Grading Period

**All grades must be received by Thursday, December 20.**

Full-term session ..... Tues. Dec. 11 – Thurs. Dec. 20  
1st 8-week session ..... Mon. Oct. 8 – Sat. Oct. 13  
2nd 8-week session ..... Tues. Dec. 11 – Thurs. Dec. 20

**Final Grades Viewable Online** (after posting) .. Tues. Dec. 18

## Graduation/Commencement (All Fall 2018 Sessions)

Graduation Application ..... Tuesday, August 28  
Last day to change your primary name  
which will be printed on your diploma ..... Monday, Sept. 24  
Commencement Activities ..... Mon. Dec. 17 – Sat. Dec. 22  
Commencement tickets available online ..... Monday, Nov. 12  
Doctoral hooding ceremony ..... Monday, December 17  
Degree conferral date ..... Saturday, December 22

*The following deadlines must be met by the dates listed and require visitation to the Office of Graduate Studies (OGS) website [www.utdallas.edu/ogs](http://www.utdallas.edu/ogs):*

Last day to request scheduling of  
final doctoral oral examination ..... October 23  
Last day to conduct  
final doctoral exam ..... November 6  
Final day to upload final version of  
dissertation for review by OGS ..... November 15  
Final day to receive approval of final  
version of dissertation by OGS ..... November 20  
Final day to upload final version of  
master's thesis for review by OGS ..... November 20  
Final day to receive approval of final  
version of master's thesis by OGS ..... November 27

## University Closings

Labor Day ..... Monday, September 3  
Thanksgiving holidays ..... Thurs. Nov. 22 – Sun. Nov. 25  
Winter break ..... Friday, Dec 21 – Tuesday, Jan 1

## No Classes:

Fall break ..... Mon. Nov. 19 – Wed. Nov. 21

## Incompletes

Incomplete grades due for undergraduates and graduates from  
previous long semester ..... Monday, October 15

# Payment and Refund Calendar Fall 2018

## Bursar's Schedule

Bills will be generated by July 9th and are only available online at: [www.utdallas.edu/ezpay](http://www.utdallas.edu/ezpay). Bills are not mailed.

Financial Aid refunds will be issued as available through Direct Deposit or mailed to your address in the student system starting August 20th.

## Payment Options

For details see

<http://www.utdallas.edu/bursar/payments/payment-options/>

## Payment Due Dates\*

Students taking courses in combined sessions in the semester should adhere to deadlines for the earlier session. **You must pay by the published deadline to avoid possible dropping of classes and/or late fees. Students should NOT expect classes to be automatically dropped for non-payment. Please be advised it is the student's responsibility to confirm classes have been dropped to avoid being assessed late fees or penalties.**

Bills and tuition balances may be accessed online through EZPAY at: ([www.utdallas.edu/ezpay](http://www.utdallas.edu/ezpay)).

If you add a course to your schedule, you must make a payment the same day or you will be assessed a \$100 late fee and your courses may be canceled

**UTD Employee Deadline** ..... Thurs. Aug 30

Employees who have not paid by the deadline will be assessed all applicable late fees.

## Full-Term Session

Early Registration Payment Deadline..... Wed. July 25

Registration Payment Deadline.....Thurs. Aug 16

Financial Aid Recipients\*..... Thurs. Aug 30

Late Payment fee required beginning:

\$100 ..... Fri. Aug 17

\$150 ..... Thurs. Aug 23

\$200 ..... Wed. Aug 29

\$250 ..... Wed. Sep. 5

## 1st 8-Week Session Only

Early Registration Payment Deadline.....Wed. July 25

Registration Payment Deadline .....Thurs. Aug 16

Financial Aid Recipients\*\* ..... Mon. Aug 27

Late Payment fee required beginning:

\$100 ..... Fri. Aug 17

\$150 ..... Thurs. Aug 23

## 2nd 8-Week Session Only

Registration Payment Deadline .....Thurs. Oct 11

Financial Aid Recipients\* ..... Mon. Oct 22

Late Payment fee required beginning:

\$100 ..... Fri. Oct 12

\$150 ..... Thurs. Oct 18

\***Financial Aid recipients** who have met the requirements have an extended deadline to allow time for their aid funds to be awarded. If you are not going to attend, you must still drop classes prior to term start date to avoid fees. Alternative payment arrangements must be made if the financial aid funds are not awarded by the above deadline, to avoid possible cancellation of classes and/or late fees.

## Payment Plans

### Installment Payment Deadlines

The installment plan allows students to split their tuition and fee bill into four equal installments. The plan is only available for those students who are enrolled in the fall full-term session. To enroll you must officially sign up for the installment contract online through EZPAY ([www.utdallas.edu/ezpay](http://www.utdallas.edu/ezpay)) and pay the 1<sup>st</sup> installment due plus a \$25 service fee by the dates below. Simply making payment of 1/4 of the balance does not protect against cancellation. Also, if a course is added you must check EZPAY for the new installment amounts to be paid or your courses may be canceled.

Note: Installment plans are only available online through EZPAY.

First installment payment deadline

Early Registration..... Wed. July 25

Regular registration.....Thurs. Aug 16

Second installment payment deadline..... Wed. Sep 19

Third installment payment deadline..... Wed. Oct 24

Fourth installment payment deadline.....Wed. Nov 21

### Short Term Loan Payment Deadline

The short term loan allows a student to extend their payment deadline and make one lump sum payment. The plan is only available through Orion under Self Service/Campus Finances/Enroll in Payment Plan. There is a 1.25% origination fee to enroll in the plan.

Short Term Loan Due Date.....Wed. Oct 24

## Refund Schedule

Refunds for dropping or withdrawing from the University will be generated once classes begin. The amount depends on whether or not you remain enrolled in other courses. If you drop a class and later withdraw, your refund will reflect the combination of dropped classes and the remaining hours at the time of withdrawal. This refund policy is based on Texas state law and can be found under Section 54.006 of the Education code of the Texas Statutes.

### Dropping a course(s)

If you drop a course(s) but remain in at least one other session course, you will receive a 100% refund until the following dates.

Full-Term Session ..... Wed. Sep 5

1st 8 Week Session ..... Mon. Aug 27

2nd 8 week Session ..... Mon. Oct 22

### Complete Withdrawal

If you drop or withdraw from all your courses for the semester listed below are the prorated refund percentages:

#### Full-Term Session

100% refund through ..... Sun. Aug 19

80% refund through .....Fri. Aug 24

70% refund through .....Fri. Aug 31

50% refund through ..... Mon. Sep 10

25% refund through ..... Mon. Sep 17

#### 1st 8-Week Session

100% refund through..... Sun. Aug 19

80% refund through..... Wed. Aug 22

50% refund through..... Mon. Aug 27

#### 2nd 8-Week Session

100% refund through..... Sun. Oct 14

80% refund through..... Wed. Oct 17

50% refund through..... Mon. Oct 22